

MINUTES OF BOARD OF DIRECTORS' MEETING

Held in the Boardroom of the Palliser Regional Municipal Services Building; Hanna, Alberta  
at 5:00 P.M. Wednesday the 25th day of May 2011.

**Present**

Mr. Annon Hovde  
Dr. John Kaster  
Ms. Sharel Shoff  
Mr. Dale Kent  
Mr. Barrie Hoover

**Absent**

Mr. Rocky Dahmer  
Mr. Lawrence Letniak

**Representing**

Village of Linden  
Town of Hanna  
Town of Drumheller  
Village of Halkirk  
Starland County

**Representing**

County of Paintearth  
Special Area #4

**Staff**

Mr. Bradley Wiebe, CEO/ Director of Planning  
Mrs. Kari Bott, Executive Assistant

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1. **Welcome**

Chairman Annon Hovde welcomed everyone and called the meeting to order at 5:05 P.M.

2. **Approval of Agenda**

MOTION BY: Mr. Barrie Hoover

"That the agenda be adopted as presented."

CARRIED

3. **Approval of Board Meeting Minutes**

The minutes of the April 20<sup>th</sup>, 2011 board meeting were reviewed.

MOTION BY: Ms. Sharel Shoff

"That the minutes of the April 20<sup>th</sup>, 2011 board meeting be adopted as circulated."

CARRIED

4. **Business Arising**

Safety Codes contract (effective 2012): 3 year agreement in place with Superior Safety Codes. SCC's fee schedule increase of 5%-10% will lead to customer permit fee increases.

Palliser's Safety Codes Administration agreement with Drumheller expired December 2009. Brad is still currently negotiating the renewal contract with Ray Romanetz and Mike Roy of Drumheller.

Land Stewardship Amendment Act was adopted on May 20, 2011; clarifying rules and landowners' rights.

5. **Audit Review**

Brad Wiebe discussed Endeavor Chartered Accountants' 2010 audit results with the board and noted the very positive review.

MOTION BY: Dr. John Kaster

"That the 2010 Audit review be accepted by the board and presented at the AGM on June 22<sup>nd</sup> for adoption by the members."

CARRIED

6. **CEO Report**

Brad Wiebe reported on activities to date as per attached report.

MOTION BY: Ms. Sharel Shoff

"That the CEO Report be adopted as presented."

CARRIED

7. New Business

Brad Wiebe provided a draft copy of the AGM Agenda which will be held on June 22/11 and discussed the Fieldnotes newsletter that was distributed through email and posted on the website.

8. In Camera

MOTION BY: Mr. Barrie Hoover

"To move in camera" at 5:55pm.

CARRIED

MOTION BY: Mr. Barrie Hoover

"To move out of the in camera session" at 6:05pm.

CARRIED

9. Next Meeting - AGM


June 22, 2011 at 4:00pm with supper and networking to follow.

10. Adjournment

MOTION BY: Mr. Annon Hovde

"That the meeting be adjourned at 6:10pm."

CARRIED



Annon Hovde, Chairman



Bradley Wiebe, Recording Secretary

