



PALLISER REGIONAL MUNICIPAL SERVICES PLANNER

Palliser Regional Municipal Services is an inter-municipal service agency, centrally located in Hanna Alberta, providing professional planning, GIS, Safety Code and other services to 24 member municipalities in East-Central Alberta. The Town of Hanna is centrally located in the region and has a full range of community and recreational facilities. Hanna is approximately a 2 hour drive from the Cities of Calgary and Red Deer and a 45 minute drive from the Town of Drumheller.

Palliser Regional Municipal Services is seeking a motivated, self-starter to fill the role of Planner within our organization. The individual should have experience in both current planning application reviews, i.e. zoning and subdivisions; as well as long range planning, such as the preparation of Municipal Development Plans and Intermunicipal Development Plans.

The Position

Your primary role, under the guidance of the CEO/Director of Planning will be to:

- ◆ Use your experience and working knowledge of legislation and planning processes to help municipalities prepare Intermunicipal and Municipal Development Plans;
- ◆ Administer community consultation programs relative to the preparation of statutory documents;
- ◆ Process subdivision and rezoning applications as required; and
- ◆ Provide planning advice to member municipalities and the general public.

Qualifications

The successful candidate should have a degree in Urban and Regional Planning combined with at least three years of responsible planning experience. APPI/CIP regulated members required. Regulated members include those who are Candidates or RPP members of the Institute.

The individual should be a motivated and able to work independently. Substantial inter-personal, written and presentation skills are required. A strong working knowledge of the Municipal Government Act is an asset.

The position requires a valid driver's license to enable travel throughout the region.

Salary

This position is offered as a full-time, permanent position, with a full benefits package and mandatory participation in the Local Authorities Pension Plan. The salary will be commensurate with qualifications and experience.

Qualified candidates should submit a letter of interest and resume outlining their experience and qualifications by Friday, April 6, 2018 to the attention of the undersigned:

C. A. Cvik, RPP, MCIP
CEO/Director of Planning
Palliser Regional Municipal Services
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We sincerely thank all candidates for their interest, but only those applicants who are selected for an interview will be contacted.