

# Subdivision Application Form

| FOR OFFICE USE ONLY                      |  |                |  |
|--|--|----------------|--|
| Date Application is Accepted as Complete |  | File Number    |  |
| Fees Submitted                           |  | Receipt Number |  |

## OWNER AND APPLICANT INFORMATION

|                          |  |                |  |             |  |
|--------------------------|--|----------------|--|-------------|--|
| Name of Registered Owner |  | Phone and Fax# |  |             |  |
|                          |  | Email Address: |  |             |  |
| Address                  |  | Town / City    |  | Postal Code |  |
| Name of Applicant        |  | Phone #        |  |             |  |
| Address                  |  | Town / City    |  | Postal Code |  |

## LEGAL LAND DESCRIPTION

| Qtr / LSD     | Sec. | Twp. | Rge. | Meridian            | Lot:   |  |
|---------------|------|------|------|---------------------|--------|--|
|               |      |      |      | W 4 <sup>th</sup> M | Block: |  |
|               |      |      |      |                     | Plan:  |  |
| MUNICIPALITY: |      |      |      |                     |        |  |

## PHYSICAL CHARACTERISTICS OF THE LAND

|            |   |            |  |
|------------|---|------------|--|
| Topography | <input type="checkbox"/> flat<br><input type="checkbox"/> rolling<br><input type="checkbox"/> steep<br><input type="checkbox"/> mixed<br>Other: | Vegetation | <input type="checkbox"/> brush<br><input type="checkbox"/> shelterbelt<br><input type="checkbox"/> crop<br><input type="checkbox"/> native grass<br>Other: |
| Soil       | <input type="checkbox"/> sand<br><input type="checkbox"/> loam<br><input type="checkbox"/> clay<br>Other:                                       | Water      | <input type="checkbox"/> slough<br><input type="checkbox"/> creek<br><input type="checkbox"/> lake<br><input type="checkbox"/> river<br>Other:             |

## LAND USE

|                      |   |                      |  |
|----------------------|---|----------------------|--|
| Existing Use of Land | <input type="checkbox"/> Agriculture<br><input type="checkbox"/> Residential<br><input type="checkbox"/> Commercial<br><input type="checkbox"/> Industrial<br><input type="checkbox"/> Recreational<br>Other: |                      |  |
| Proposed Use of Land | <input type="checkbox"/> Agriculture<br><input type="checkbox"/> Residential<br><input type="checkbox"/> Commercial<br><input type="checkbox"/> Industrial<br><input type="checkbox"/> Recreational<br>Other: |                      |  |
| Land Use Designation |   | No. of Proposed Lots |  |

## LOCATION OF LAND TO BE SUBDIVIDED

|  |  |                    |  |
|--|--|--------------------|--|
| Is the land located adjacent to the municipal boundary?  | <input type="checkbox"/> no <input type="checkbox"/> yes | Municipality       |  |
| Is the land located within 800 m (1/2 mile) of a river, stream, watercourse, lake or other permanent body of water, a canal or drainage ditch? | <input type="checkbox"/> no <input type="checkbox"/> yes | Name of water body |  |
| Is the land located within 800 m (1/2 mile) of the right-of-way of a provincial highway?   | <input type="checkbox"/> no <input type="checkbox"/> yes | Highway Number     |  |
| Is the land located within 800 m (1/2 mile) of a Confined Feeding Operation?   | <input type="checkbox"/> no <input type="checkbox"/> yes | Location           |  |
| Is the land located within 450 m (1500 ft) of a landfill for the disposal of garbage?  | <input type="checkbox"/> no <input type="checkbox"/> yes | Location           |  |
| Is the land located within 450 m (1500 ft) of a sewage treatment facility or sewage lagoon?  | <input type="checkbox"/> no <input type="checkbox"/> yes | Location           |  |
| Is the land located within 1600 m (1 mile) of a sour gas facility?   | <input type="checkbox"/> no <input type="checkbox"/> yes | Location           |  |

## EXISTING BUILDINGS

|  |   |
|--|---|
| Describe all buildings and any structures on the land and whether they are to be demolished or removed | <input type="checkbox"/> residence<br><input type="checkbox"/> garage<br><input type="checkbox"/> shop<br><input type="checkbox"/> quonset<br><input type="checkbox"/> grain bins<br><input type="checkbox"/> shelterbelt<br><input type="checkbox"/> other – please describe |
|  |   |

**Mail or deliver the completed application form, detailed sketch and required fee to:**

115 Palliser Trail, P.O. Drawer 1900, Hanna, Alberta T0J 1P0  
 tel 403-854-3371 fax 403-854-4684 toll free 1-877-854-3371  
 www.palliserservices.ca

## WATER AND SEWER SERVICES

|  |  |                                     |  |  |                                       |
|--|--|-------------------------------------|--|--|---------------------------------------|
| Type of Water Supply currently used    | <input type="checkbox"/> dugout                  | <input type="checkbox"/> well       | <input type="checkbox"/> municipal service | <input type="checkbox"/> cistern and hauling |                                       |
|  | <input type="checkbox"/> other – please describe |                                     |  |  |                                       |
| Type of Water Supply proposed          | <input type="checkbox"/> dugout                  | <input type="checkbox"/> well       | <input type="checkbox"/> municipal service | <input type="checkbox"/> cistern and hauling |                                       |
|  | <input type="checkbox"/> other – please describe |                                     |  |  |                                       |
| Type of Sewage Disposal currently used | <input type="checkbox"/> open discharge          | <input type="checkbox"/> tile field | <input type="checkbox"/> municipal service | <input type="checkbox"/> sewage lagoon       | <input type="checkbox"/> holding tank |
|  | <input type="checkbox"/> other – please describe |                                     |  |  |                                       |
| Type of Sewage Disposal proposed       | <input type="checkbox"/> open discharge          | <input type="checkbox"/> tile field | <input type="checkbox"/> municipal service | <input type="checkbox"/> sewage lagoon       | <input type="checkbox"/> holding tank |
|  | <input type="checkbox"/> other – please describe |                                     |  |  |                                       |

### **PURPOSE OF THE PROPOSED SUBDIVISION (Attach a detailed sketch)**

In the space below please provide a detailed summary of the purpose of your subdivision application. Then attach a detailed sketch that **must show the location, dimensions, and boundaries of the proposed subdivision** in relation to the existing title. The sketch should also **show all buildings, structures and other improvements on the land**, and indicate if they are to remain or to be demolished; the location of any existing sewage disposal systems on the land, the location of any wells, and the location of other features such as shelter belts, railways, creeks or other water bodies, low land, other significant natural features, and any rights of way.

### THE FOLLOWING SHOULD ACCOMPANY THIS APPLICATION

1. A photocopy of the title for the property.
2. A non-refundable **application fee** made **payable to Palliser Regional Municipal Services**

### REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

I \_\_\_\_\_ hereby certify that  I am the registered owner, or  
 (Print Full Name)  I am the agent authorized to act on behalf of the registered owner  
 and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision.

Address \_\_\_\_\_ (Signed) \_\_\_\_\_

Phone No. \_\_\_\_\_ Date \_\_\_\_\_

### RIGHT OF ENTRY

I hereby authorize representatives of Palliser Regional Municipal Services and referral agencies to enter my land for the purpose of conducting a site inspection with respect to my subdivision application.

This right is granted pursuant to Section 653(2) of the Municipal Government Act.

\_\_\_\_\_  
*Registered Owner's Signature*

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