

### FUNDING:

PRMS operates under a user pay principle. Sources of revenue include; shareholder requisitions, administration of safety codes, planning and subdivision applications and general consulting fees.

### STAFF:

CEO, Executive Assistant, 2 Planners, Subdivision Planner, GIS Coordinator, and Safety Codes contract personnel.

### STRUCTURE:

**General membership meetings** once per year.

**Board of Directors:** provide overall financial direction and operational guidance.

Board is comprised of :

- 2 nominees of urban authorities paying the highest requisition.
- 2 nominees of rural authorities paying the highest requisition
- 3 other nominees
- such additional members as voted upon
- elected Executive

### OTHER COMMITTEES:

Meet as required with CAO participation

### ADDITIONAL INFORMATION:

PRMS owns a modern 6,000sq.ft. building on 1.4 acres in Hanna

Annual audited statements are conducted and available.

## Current Board of Directors

Mr. George Glazier, Chairman	County of Paintearth
Mr. Larry Stickel, Vice Chairman	Town of Hanna
Mr. Brad Slorstad	Special Area #2
Mrs. Kristyne De Mott	Town of Drumheller
Mr. Dale Kent	Village of Halkirk
Mr. Aaron Skappak	MD of Acadia No.34
Mr. Dennis Kuiken	Village of Acme

## Staff Members

Devin Diano	CEO
Kari Bott	Executive Assistant
Garry Wilson	Subdivision Planner
Levi Hayworth	Planner I
Shahira Jalal	Planner I
Cody Dale-McNair	GIS Coordinator

### CONTRACT PERSONNEL:

Safety Codes Office:	1-800-407-8361
Linda Taylor	PRMS Safety Codes Clerk

115 Palliser Trail

PO Box 1900 Hanna, AB T0J 1P0



Toll free: 1-877-854-3371  
Fax: 403-854-4684  
Websites: [www.palliserservices.ca](http://www.palliserservices.ca)

Phone: 403-854-3371  
Emails: [info@palliserservices.ca](mailto:info@palliserservices.ca)  
[www.palliserwebmap.ca](http://www.palliserwebmap.ca)

## FACT SHEET



Palliser Regional  
Municipal  
Services Co. Ltd.

2021

Providing effective and affordable local government services with expertise that supports regional cooperation and communication.

A Synopsis of Services,  
Structure & Staffing

# Palliser Regional

## ► Municipal Services

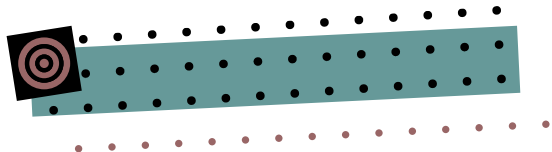
### HISTORY:

Palliser Regional Municipal Services (PRMS) was formed in April of 1995 through a collection of enacting bylaws by member municipalities when the Province disbanded Regional Planning Commissions. Palliser was incorporated on July 10, 2007 as a non-profit corporation.

### SHAREHOLDERS:

County of Paintearth	Village of Consort
Municipal District of Acadia	Village of Delia
Special Areas # 2, 3 & 4	Village of Empress
Starland County	Village of Halkirk
Town of Castor	Village of Hussar
Town of Coronation	Village of Linden
Town of Drumheller	Village of Morrin
Town of Hanna	Village of Munson
Town of Oyen	Village of Rockyford
Town of Trochu	Village of Standard
Village of Acme	Village of Veteran
Village of Carbon	Village of Youngstown
Village of Cereal	

The M.D. of Provost No. 52 is not a shareholder but does receive PRMS services on a fee-for-service basis.



## SERVICES PROVIDED:

### SUBDIVISION APPROVAL

- Processing and approval of subdivision applications
- Subdivision advice to municipal residents
- Review of subdivision designs proposed by the municipality
- Attendance at Appeal Hearings

### STATUTORY PLANS AND LAND USE BYLAWS

- Preparation and full-scale review of Statutory planning documents including Municipal Development Plans, Intermunicipal Development Plans, Area Structure Plans, and Area Redevelopment Plans
- Preparation and full-scale review of Land Use Bylaws
- Statutory Plan and Land Use Bylaw amendments as required
- Attendance and reports at Public Hearings for Statutory Plans and Land Use Bylaw amendments

### GIS/MAPPING

- Full access to the Palliser Webmap—simplified online GIS access to local spatial information for public and internal users
- Mapping for planning documents and bylaws, reports and studies
- GIS development and advice
- Subdivision Design
- Municipal Base Map Maintenance
- Specialized mapping functions and projects
- Regional GIS grant opportunities

### ADVICE AND ASSISTANCE

- Day-to-day advice on implementation of local land use bylaws, statutory plans, general planning and development matters
- Consultation/Advice to ratepayers for applications and planning processes
- Interpretation of Federal, Provincial and Municipal legislation and bylaws.
- Attendance of professional planning staff at Municipal Planning Commission meetings; Subdivision and Development Appeal Board Hearings; Public Hearings; and general council meetings
- Assistance with annexation applications
- Assistance with Road Closures, and Municipal and Environmental Reserve Closures
- Mentor and assist Development Officers and Clerical staff

### COMMUNICATIONS

- Ongoing intermunicipal communication forum: established through Annual General Meetings (attended by the organization's membership)
- Regularly scheduled CAO meetings
- Information sharing between municipal shareholder members
- Training initiatives

### ADMINISTRATION OF SAFETY CODES

- PRMS is accredited in building, electrical, gas, and plumbing disciplines under an agency QMP.
- Inspections contracted to Superior Safety Codes.

### ADDITIONAL PROJECTS

- Consideration for regional partnership opportunities
- Access to regional grant programs
- Representation with Provincial planning initiatives (Land Use Framework, Regional Plans, Watershed Planning, etc.)