

MINUTES OF BOARD OF DIRECTORS' MEETING

Held in the Boardroom of the Palliser Regional Municipal Services (PRMS) Building; Hanna, Alberta,
Friday the 12th day of March 2021, at 9:00am.

Board Members Present Remotely

George Glazier
Larry Stickel
Dale Kent
Brad Slorstad
Kristyne De Mott
Aaron Skappak
Dennis Kuiken

Representing

County of Paintearth No. 18
Town of Hanna
Village of Halkirk
Special Area #2
Town of Drumheller
M.D. of Acadia No. 34
Village of Acme

PRMS Administration Present Remotely

Devin Diano, CEO/Director of Planning
Kari Bott, Executive Assistant

1. **Call to Order**

George Glazier called the meeting to order at 9:00am and welcomed the PRMS board members and administration.

2. **Approval of Agenda**

The March 12, 2021 board meeting agenda was reviewed as circulated.

MOTION BY: Mr. Dennis Kuiken

"The March 12, 2021 board meeting agenda is adopted as circulated."

CARRIED

3. **Approval of PRMS Board Meeting Minutes of January 22, 2021**

The minutes of the January 22nd Board Meeting were reviewed for errors and omissions.

MOTION BY: Ms. Kristyne De Mott

"The January 22, 2021 board meeting minutes are approved as circulated."

CARRIED

4. **In Camera**

MOTION BY: Ms. Kristyne De Mott

"The Board of Directors move In Camera." At 9:05 am.

CARRIED

MOTION BY: Mr. Dale Kent

"The Board of Directors rise from In Camera." At 9:43 am.

CARRIED

5. **Business Update**

Devin Diano reported on the planning activity within the Palliser region and updated the Board on the 2021 LUB and MDP projects currently being undertaken as well as the 2020 projects which are nearing completion. The subdivision activity of 9 applications (175 parcels) received during January & February is well above the 5-year average of 4 applications (8 parcels).

MOTION BY: Mr. Brad Slorstad

"Palliser Regional Municipal Services' Board of Directors accepts the Planning & Subdivision Activity Report information provided."

CARRIED

Devin Diano presented the GIS Report; outlining current and completed projects, mapping, webmap and cohort training provided to the municipal member shareholders.

MOTION BY: Mr. Dennis Kuiken
"Palliser Regional Municipal Services' Board of Directors accepts the GIS Activity Report information provided."
CARRIED

Devin Diano presented a verbal CEO Report to the Board of Directors providing activity updates of the Raptor Ridge RV subdivision application, the recent staff educational workshop presented by consultant Jonathan Schmidt, the Senior Planner posting, Executive Support Committee, Drumheller Flood Mitigation, Board Boot Camp facilitated by Community Futures, ISDAB education & member updates, and a SAMCO financial update for 2021.

MOTION BY: Mr. Dale Kent
"Palliser Regional Municipal Services' Board of Directors accepts the CEO Activity Report information provided."
CARRIED

6. **New Business**

i) ***Intermunicipal Subdivision and Development Appeal Board Resolution – to accept the Village of Halkirk and the Village of Rockyford as members of the PRMS ISDAB.***

MOTION BY: Ms. Kristyne De Mott
"Palliser Regional Municipal Services Co. Ltd. is authorized to enter into an Intermunicipal Subdivision and Development Appeal Board Agreement with the Village of Halkirk and the Village of Rockyford."
CARRIED

ii) ***PRMS Workplace Harassment & Violence Policy***

Devin Diano presented the Workplace Harassment & Violence Policy which establishes a work environment in which all employees are free from workplace harassment and violence.

MOTION BY: Mr. Brad Slorstad
"Palliser Regional Municipal Services Co. Ltd. authorizes a written policy to eliminate any act of harassment or violence committed by or against any worker or member of the public by clearly defining unacceptable conduct in the workplace through an adopted Employer Policy."
CARRIED

iii) ***PRMS Staff Regulations and Benefits Manual***

Devin Diano provided the amended 2.16 Harassment & Violence section of the PRMS Staff Regulations and Benefits Manual. The PRMS Workplace Harassment and Violence Employer Policy will form Appendix 1 which outlines all policies, responsibilities and procedures regarding harassment and violence in the workplace.

MOTION BY: Mr. Brad Slorstad
"Palliser Regional Municipal Services' Board of Directors moves to adopt the amended PRMS Staff Regulations and Benefits Manual."
CARRIED

7. **Next Meetings**

Board of Directors Meeting to be held Friday April 30, 2021 at 9:00am.

8. **Adjournment**

MOTION BY: Ms. Kristyne De Mott
"The Board of Directors' meeting is hereby adjourned." at 10:30am.
CARRIED


George Glazier, PRMS Board Chairman


Devin Diano, PRMS CEO