

BUILDING PERMIT SUPPORTING INFORMATION

APPLICATION REQUIREMENTS

Ensure the listed supporting documentation is included with the completed building permit application(s). Delays may occur with regards to the issuance of the building permit should the supporting documents not accompany the application(s). Issuance timeline is 7 to 10 days with all required information, and dependent on permit volume/season.

CONSTRUCTION OF NEW BUILDINGS & ADDITIONS



- | | |
|---|---|
| <input type="checkbox"/> National Energy Code for Buildings | <input type="checkbox"/> Development Permit |
| <input type="checkbox"/> 2 Sets of working drawings / plans. Engineer Seal may be required | <input type="checkbox"/> Site Plan |
| <input type="checkbox"/> PDF of plans | <input type="checkbox"/> Roof Truss Layouts |
| <input type="checkbox"/> Pole Buildings require engineering | <input type="checkbox"/> Manufactured Floor Joist Layouts |
| <input type="checkbox"/> Schedules – see next page | <input type="checkbox"/> Payment |
| <input type="checkbox"/> Hydronic Heating Design information and designer certification (if applicable) | |

CONSTRUCTION OF STORAGE BUILDINGS

- | | |
|---|---|
| <input type="checkbox"/> National Energy Code for Buildings (heated building) | <input type="checkbox"/> Floor Plan(s) |
| <input type="checkbox"/> 2 Sets of working drawings / plans. Engineer Seal may be required | <input type="checkbox"/> Elevation View |
| <input type="checkbox"/> PDF of plans | <input type="checkbox"/> Building Cross Section |
| <input type="checkbox"/> Schedules – see next page | <input type="checkbox"/> Payment |
| <input type="checkbox"/> Development Permit | <input type="checkbox"/> Roof Truss and Beam Design |
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Square Footage |
| <input type="checkbox"/> Hydronic Heating Design information and designer certification (if applicable) | |
| <input type="checkbox"/> Pole Buildings require engineering | |
- Foundation Requirements**
- 4 foot frost wall and footing
 - Engineered Grade Beam and Pile
 - Concrete Slab is acceptable; 12"x12" thickened edges
 - Concrete Slab over 100 sq meters (1076 sq ft) must be engineered
 - Any other foundation will require structural engineered stamped plan
- Wall Requirements**

FIRE SUPPRESSION UPDATES IN EXISTING BUILDINGS

- | | |
|---|--|
| <input type="checkbox"/> 2 Sets of plans / layout of system | <input type="checkbox"/> Payment |
| <input type="checkbox"/> PDF of plans | <input type="checkbox"/> Electrical permit |

PLACEMENT OF MANUFACTURED, MODULAR OR READY TO MOVE BUILDINGS

- | | |
|---|---|
| <input type="checkbox"/> Development Permit | <input type="checkbox"/> Square Footage |
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Year of Manufacture |
| <input type="checkbox"/> Floor Plan(s) | <input type="checkbox"/> Payment |
| <input type="checkbox"/> Foundation Plan or Piling Layout | <input type="checkbox"/> Serial number, AMA #, and/or CSA, QAI or Intertek #, |

DECKS / COVERED DECKS

- | | | |
|---|---------------------------------------|---|
| <input type="checkbox"/> Development Permit | <input type="checkbox"/> Payment | <input type="checkbox"/> Cross Section view with all dimensions |
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Floor Layout | |

WOOD STOVES (fireplaces, pellet and coal stoves)

- Floor Plan
- Manufactures installation instructions
- References to certification listing
- Payment

OCCUPANCY (of vacant commercial building or change of use)

- | | |
|--|---|
| <input type="checkbox"/> Floor Plan | <input type="checkbox"/> Payment |
| <input type="checkbox"/> Description of type of business | <input type="checkbox"/> Square footage of building |

Require more information regarding building permits or plans required, contact:
 Palliser Regional Municipal Services
 800-407-8361
 palliser@drumheller.ca

BUILDING PERMIT SUPPORTING INFORMATION

Alberta Building Code 2014 Schedules

- The professional schedules referenced by the Alberta Building Code (ABC) have been updated to specifically reference energy efficiency requirements of the National Energy Code for Buildings (NECB) 2011 and ABC 2014 Section 9.36. This update provides the user visible confirmation of the fact that the professional schedules include application to energy efficiency under the NECB 2011 and the ABC 2014 Section 9.36. in force in Alberta since November 1, 2016.

The link below has the updated schedules with the Energy Efficiency Requirements.

http://www.municipalaffairs.alberta.ca/building_forms_reports

- Schedules requiring owner information and signatures must be completed before submitting with the application.

Fire Alarm and Fire Suppression System Verification And Testing Certificates

Alberta Building Code 2014 Interpretations - Standata

<http://www.municipalaffairs.alberta.ca/documents/14-BCI-009-FireAlarmandFireSuppressionSystemVerificationandTestingCertificates.pdf>

NATIONAL ENERGY CODE FOR BUILDINGS COMPLIANCE REPORT

Effective November 1, 2016 the Government of Alberta introduced energy efficiency regulations to be included with building permit applications. This requires the building permit applicant to include a declaration be made that the calculations have been completed in compliance with the new requirements.

Incomplete submissions will be rejected and delays the building permit review process.

Questions or clarifications regarding these requirements can be directed to Alberta Municipal Affairs, Safety Services at 1-866-421-6929 or by email at safety.services@gov.ab.ca