

ANNUAL GENERAL MEETING

December 8, 2022

MESSAGE FROM THE CHAIRMAN



This has been a strong year of learning for me over the past 12 months. After completing my first year on the board for PRMS I have enjoyed the forward momentum of the entire organization.

I'd like to thank the entire membership for the valuable input and guidance as we continue forward with various objectives. One objective was simply member engagement. A few member municipalities have taken up the offer of council presentations that is always available and I've enjoyed being involved in this increased engagement. Please remember that those council presentations are available to all that would like one. In the past year Devin and Cody have presented at 9 municipalities to outline services offered to member municipalities and to provide a "planning 101" orientation for new councillors.

The largest project this year is the Strategic Plan. Funding was secured in 2021, and project kicked off in January 2022. The Strategic Plan was funded by an ACP grant and included a deep assessment of the current state of PRMS. The large parts were the requisition funding model and sustainability of the organization with the current service offerings. I was happy to see a lot of feedback from members that they want to maintain the current services and enhance the supports available. It was determined that the current requisition funding was not able to sustain the desired services and the new funding model was born. You've all had plenty of information thrown at you with this, so hopefully all your questions have been answered.

To accomplish our service offering goals we were able to hire a great Senior Planner in Tracy Woitenko. She's been a great complement to our current staff. Without the work of Kari Bott, Garry Wilson, Cody Dale-McNair, and Devin Diano we couldn't be headed down the path of success we are right now.

Another thanks to the various committees that helped us get here as well. This year we made use of an Executive Support Committee with Jordon Christianson (Special Areas), Darryl Drohomerski (Drumheller), and Michael Simpson (County of Paintearth). We used the services of a Funding Committee comprised of Jordon Christianson, Darryl Drohomerski, Michael Simpson, Kim Neill (Hanna), Jason Wallsmith (MD of Acadia), Jason Carlson (Starland County), Lynda VanderWoerd (Linden), and Emma Garlock (Youngstown) to help build the funding model. A huge thanks to all member CAO's who provided input and feedback into the entire strategic plan process. Most of you stayed engaged and attended workshops, and we appreciate all the valuable time you spent in doing so.

Last but not least, thanks to the Board members Trevor Hittel, Crystal Sereda, John Kimber, Chris Reeds, Dale Norton and Dennis Kuiken. Putting up with a new Chair isn't an easy thing and I appreciate your continued involvement and engagement over the past year.

Looking forward to a great year ahead!

Kyle Olsen, PRMS Chairman

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MUNICIPAL SHAREHOLDER MEMBERS & PRMS REPRESENTATIVES

MUNICIPAL SHAREHOLDER MEMBERS AND REPRESENTATIVES

County of Paintearth No. 18	Dale Norton
M.D. of Acadia No. 34	Aaron Skappak
Special Area 2	Mark Blair
Special Area 3	John Kimber
Special Area 4	Doug Noble
Starland County	Mark Landry
Town of Castor	Cecil Yates
Town of Coronation	unknown
Town of Drumheller	Crystal Sereda
Town of Hanna	Kyle Olsen
Town of Oyen	Trevor Hittel
Town of Trochu	Chris Reeds
Village of Acme	Dennis Kuiken
Village of Carbon	Trina Anderson
Village of Consort	Sandy Walters
Village of Delia	Jordan Elliott
Village of Empress	Dawna Martin
Village of Halkirk	Dale Kent
Village of Hussar	Coralee Schindel
Village of Linden	Reg Wiebe
Village of Morrin	Chris Hall
Village of Munson	Mary Taylor
Village of Rockyford	April Geeraert
Village of Standard	Adam Sommerfeldt
Village of Veteran	Bertha Lafontaine
Village of Youngstown	Robert Blagen

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PRMS BOARD MEMBERS & STAFF MEMBERS

BOARD OF DIRECTORS



Kyle Olsen, Chairman	Town of Hanna
Trevor Hittel, Vice Chairman	Town of Oyen
John Kimber	Special Area No. 2
Dale Norton	County of Paintearth No. 18
Crystal Sereda	Town of Drumheller
Chris Reeds	Town of Trochu
Dennis Kuiken	Village of Acme

EMPLOYEES

Devin Diano	Chief Executive Officer/Director of Planning
Kari Bott	Executive Assistant
Tracy Woitenko	Senior Planner
Garry Wilson	Subdivision Planner
Cody Dale McNair	GIS Coordinator
Linda Taylor	Safety Codes Clerk, Drumheller



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ANNUAL GENERAL MEETING—2022

PRMS CEO Letter to the Members

Our Annual General Meeting marks the end of another great year at PRMS. 2022 was a busy year, with many exciting projects and initiatives undertaken! I would like to start by thanking all the PRMS staff who have done a great job in providing professional services to our municipal members. Your hard work does not go unnoticed!

This year my efforts have been particularly dedicated to the Palliser Regional Services Enhancement Project, which included the much needed review of PRMS' strategic plan and services offerings; organizational structure; the financial sustainability of the organization; and the cost sharing model. The ACP grant has allowed us to undertake this significant project through 2022 with the assistance of Nichols Applied Management.

Through the year we worked alongside our member municipalities where we held significant, and sometimes 'tough' discussions about the future of the organization. We engaged with the Board of Directors, Councils, CAOs and staff to work through many different topics and chart a new course for the future of the organization. It was awesome to see elected officials, municipal administration and PRMS staff all working together to align our objectives as an organization. What stood out most through this project is the commitment and desire of our municipal members to continue to collaborate and work as a region to address common issues and ensure that all municipalities have access to the key services that PRMS provides. I want to thank everyone who dedicated time and effort towards this project and worked together to chart a new path forward!

I would like to say a special thank you to Ian Gray with Nichols Applied Management who helped lead us through this process. Ian's expertise was key in helping us review the structure and services of the organization; our financial sustainability; and look for creative solutions on how to equitably "split the pie"- as Ian likes to say. Ian went above and beyond with his assistance and time dedicated to this project and our organization is very thankful for his dedication to the project.

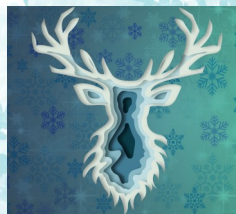
Lastly, I wanted to thank our Board of Directors for their continued dedication to the organization. PRMS would not be making the progress it is without your continued leadership and support.

Wishing you all a very Merry Christmas and happy holiday season!

Sincerely,

Devin Diano

CEO/Director of Planning



ANNUAL GENERAL MEETING—2022

AGENDA 2022

PALLISER REGIONAL MUNICIPAL SERVICES COMPANY LIMITED



FULL MEMBERSHIP ANNUAL GENERAL MEETING

AGENDA

Thursday December 8, 2022 – 4:00PM

Palliser Regional Municipal Services Boardroom, Hanna

- 1. Welcome & Roll Call** – Kyle Olsen, Chairman
- 2. PRMS Chairman's Message**
- 3. Approval of December 8, 2022 Annual General Meeting Agenda**
- 4. Approval of November 9, 2021 Annual General Meeting Minutes**
- 5. Business Arising from the Minutes**
- 6. New Business— 2022—2027 PRMS Strategic Plan—attached**
 - ♦ As recommended by the PRMS Board of Directors on November 17, 2022
- 7. 2023 Budget and 2023-2025 Requisition**
 - ♦ As recommended by the PRMS Board of Directors on November 17, 2022
- 8. PRMS Services & Yearly Activity—** Presentation from PRMS Employees
 - i) Planning, Subdivision, and GIS Activity
 - ii) Safety Codes/Building Activity—Safety Codes Office, Drumheller

ANNUAL GENERAL MEETING—2022

AGENDA 2022

PALLISER REGIONAL MUNICIPAL SERVICES COMPANY LIMITED



9. Election of Board of Directors

Note:

- a) **two** acclaimed members of **Urban** Municipal Authorities who pay the highest requisition: Town of Drumheller, Town of Hanna
- b) **two** acclaimed members of **Rural** Municipal Authorities who pay the highest requisition: Special Areas Board and County of Paintearth
- c) **three** other representatives elected by the shareholders
- d) such other Directors as elected

10. General Discussion/Questions

11. Next Meeting – November 2023

12. Adjournment

AN ORGANIZATIONAL BOARD OF DIRECTORS' MEETING OF THE NEWLY FORMED BOARD WILL BE HELD

"At the first meeting of the Board after the Annual General Meeting, a Chair and Vice-Chair shall be chosen by the Directors. The Chair and Vice-Chair shall remain in these positions for the next calendar year of the Company..." PRMS Articles of Association 2017

ANNUAL GENERAL MEETING—2022

NOVEMBER 9, 2021 ANNUAL GENERAL MEETING MINUTES

PRMS MINUTES - AGM 2021

PALLISER REGIONAL MUNICIPAL SERVICES FULL MEMBERSHIP MEETING

Held Virtually in the Boardroom of Palliser Regional Municipal Services Ltd
at 4:00 p.m. on November 9, 2021.

PRESENT

Aaron Skappak
Jason Wallsmith
Dennis Kuiken
Gary Sawatzky
Trina Anderson
Vanessa VanderMeer
Cecil Yates
Christopher Robblee
Dylan Bullick
Quinton Flint
Jordan Elliott
Crystal Sereda
Darryl Drohomerski
Dale Kent
Kyle Olsen
Sandra Beaudoin
Kim Neill

REPRESENTING

MD of Acadia No. 34
MD of Acadia No. 34, CAO
Village of Acme
Village of Acme, CAO
Village of Carbon
Village of Carbon, CAO
Town of Castor
Town of Castor, CAO
Town of Coronation
Town of Coronation, CAO
Village of Delia
Town of Drumheller
Town of Drumheller, CAO
Village of Halkirk
Town of Hanna
Town of Hanna
Town of Hanna, CAO

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Coralee Schindel	Village of Hussar
Kate Brandt	Village of Hussar, CAO
Reg Wiebe	Village of Linden
Lynda VanderWoerd	Village of Linden, CAO
Mary Taylor	Village of Munson
Trevor Hittel	Town of Oyen
George Glazier	County of Paintearth No. 18
Leah Smith	Village of Rockyford
Mark Blair	Special Area No. 2
John Kimber	Special Area No. 3
Doug Noble	Special Area No. 4
Trent Caskey	Director of Property Admin., SAB
Adam Sommerfeldt	Village of Standard
Yvette April	Village of Standard, CAO
Mark Landry	Starland County
Chris Reeds	Town of Trochu
Carl Peterson	Town of Trochu, CAO
Bertha Lafontaine	Village of Veteran
Robert Blagen	Village of Youngstown

ABSENT

Sandy Walters
Yet to be determined

REPRESENTING

Town of Consort
Village of Morrin

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PRMS MINUTES - AGM 2021

GUEST PRESENTERS

Ian Gray	Nichols Applied Management Inc.
Jeff Bellinger	Nichols Applied Management Inc.
Dan Schiffner	Nichols Applied Management Inc.

STAFF

Devin Diano, Chief Executive Officer	Kari Bott, Executive Assistant
Garry Wilson, Subdivision Planner	Cody Dale-McNair, GIS Coordinator
Shahira Jalal, Planner	Linda Taylor, Safety Code Clerk
Ashley Bancroft Uwins, Reality Bytes	

Devin Diano, the Agency's CEO, called the meeting to order at 4:02 p.m.

1. Welcome and Roll Call

Devin welcomed everyone and congratulated the new PRMS representatives recently elected to their council positions during the 2021 Alberta municipal election.

Ashley Bancroft Uwins of Reality Bytes provided instructions of how to participate in the virtual meeting utilizing the Teams platform.

Following the roll call, Devin provided a review of the meeting items on the agenda and informed the newly elected municipal officials of the upcoming PRMS presentation which is also available to their municipal councils if the municipal shareholder members wish to have PRMS attend any council orientation meetings.

2. PRMS 2020-2021 Chairman's Message – George Glazier

George provided the general membership with a review of the year's high points and thanked the PRMS staff and his fellow board members for their contributions and dedication to the organization.

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PRMS MINUTES - AGM 2021

NOVEMBER 9, 2021 GENERAL MEETING MINUTES

3. **Approval of November 9, 2021, AGM Agenda**

MOTION BY: Kyle Olsen, Town of Hanna

"The November 9, 2021, Annual General Meeting Agenda is accepted as presented and circulated."

CARRIED

4. **Approval of November 20, 2020, Full Membership Meeting Minutes**

MOTION BY: George Glazier, County of Paintearth No. 18

"The minutes of the November 20, 2020, Full Membership meeting are adopted as circulated and reviewed."

CARRIED

5. **Business Arising from the November 20, 2020, AGM Minutes –**

None.

6. **New Business – Village of Cereal's Dissolution and subsequent removal as a PRMS Shareholder**

PRMS received a copy of an Order in Council dated December 9, 2020, from the Alberta Minister of Municipal Affairs stating that the Village of Cereal has been dissolved as a Village. The former area of the village has become part of Special Area No. 3 and is to be known as the Hamlet of Cereal.

MOTION BY: Robert Blagen, Village of Youngstown

"To recognize that the Village of Cereal has been dissolved and became part of Special Area No. 3, and as a result will be removed as a municipal shareholder member of Palliser Regional Municipal Services."

CARRIED

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PRMS MINUTES—AGM 2021

7. **Budget Review – 2022 Budget and 2022 Requisition – Devin Diano**

PRMS CEO, Devin Diano explained the budgeted revenue and expenditures of PRMS for 2022, with an eye to the Palliser Regional Enhancement Project results which may include recommendations regarding the planning capacity of the organization and the future cost funding model. Devin called for questions regarding the 2022 Budget which was accepted by the PRMS Board of Directors at the September 29th, 2021, and there being none, he requested a motion to adopt the 2022 Budget for ratification by the full membership.

MOTION BY: Dale Kent, Village of Halkirk

“That the 2022 Budget, as recommended by the PRMS Board of Directors, be adopted and ratified as presented.”

CARRIED

CEO Devin Diano called for questions regarding the 2022 Requisition which was accepted by the PRMS Board of Directors at the September 29th, 2021, and there being none, he requested a motion to adopt the 2022 Requisition for ratification by the full membership.

MOTION BY: Chris Reeds, Town of Trochu

“That the 2022 Requisition increase of 3%, as recommended by the PRMS Board of Directors, be adopted and ratified as presented.”

CARRIED

8. **PRMS Services & Yearly Activities:**

Devin Diano introduced a slide presentation showcasing the Planning, Subdivision, GIS & Webmap, and Safety Code services provided by Palliser Regional Municipal Services. Shahira Jalal, Garry Wilson, Cody Dale McNair and Linda Taylor outlined the projects being undertaken and gave updates of the year’s activities.

Devin thanked the PRMS employees for their contributions to the organization.

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PRMS MINUTES—AGM 2021

9. Palliser Regional Service Enhancement Project Update

Devin provided information that through PRMS' successful ACP grant application, made in partnership with the Village of Acme, that the Palliser Regional Service Enhancement Project was formed. The PRMS organization engaged Nichols Applied Management Inc. to create a 3-year Strategic Plan as well as a new cost funding model. Devin shared his enthusiasm for the future of Palliser and introduced the Nichols management and economic team members before turning the meeting over to them.

Ian Gray, Jeff Bellinger and Dan Schiffner of Nichols Applied Management Inc. provided an overview of the enhancement project as well as a summary of their initial engagements with the PRMS organization and the municipal shareholder members. Nichols Applied Management highlighted the key points of Focus, Function and Funding, and provided an analysis of the financial review. Moving forward they will be undertaking further operational research, analyzing financial sustainability, reviewing requisition formula options with members, and developing a 3-year strategic plan with clear priorities and performance measures.

Ian Gray, Jeff Bellinger and Dan Schiffner exited the meeting at 5:35pm.

10. Election of Board of Directors

- a) *Two acclaimed members of **Urban** Municipal Authorities who pay the highest requisition: Town of Drumheller and the Town of Hanna.*

Crystal Sereda represents the Town of Drumheller on the PRMS Board of Directors.

Kyle Olsen represents the Town of Hanna on the PRMS Board of Directors.

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- b) *Two acclaimed members of **Rural** Municipal Authorities who pay the highest requisition: Special Areas Board and the County of Paintearth No. 18.*

John Kimber represents the Special Areas Board on the PRMS Board of Directors.

Dale Norton represents the County of Paintearth No. 18 on the PRMS Board of Directors.

- c) *Three other representatives elected by the shareholders:*

Devin Diano opened the floor for nominations to the Board of Directors.

MOTION BY: Aaron Skappak, MD of Acadia No. 34 nominated Trevor Hittel of the Town of Oyen as a representative on the PRMS Board of Directors. Trevor Hittel agreed to let his name stand.

MOTION BY: Trina Anderson, Village of Carbon nominated Chris Reeds of the Town of Trochu as a representative on the PRMS Board of Directors. Chris Reeds agreed to let his name stand.

MOTION BY: Aaron Skappak nominated Dennis Kuiken of the Village of Acme as a representative on the PRMS Board of Directors. Dennis Kuiken agreed to let his name stand.

Devin Diano called for nominations a second time.

MOTION BY: George Glazier nominated Dale Kent of the Village of Halkirk as a representative on the PRMS Board of Directors. Dale Kent agreed to let his name stand.

Devin Diano called for nominations a third time.

No further nominations.

MOTION BY: Aaron Skappak "Nominations Cease."

CARRIED

ANNUAL GENERAL MEETING—2022

NOVEMBER 9, 2021 GENERAL MEETING MINUTES

PRMS MINUTES - AGM 2021

AN ELECTION WAS HELD TO DETERMINE THE REMAINING 3 BOARD MEMBERS

The election by recorded phone in/text in ballot, with 24 eligible voters present, and a recount of votes resulted in the following:

Trevor Hittel - 21

Chris Reeds - 17

Dale Kent - 17

Dennis Kuiken - 17

The steps to be taken to settle the 3-way tie for second and third place was discussed. The 3 candidates agreed to a draw of names in order to determine the remaining two board members.

MOTION BY: Trina Anderson

“As in a municipal election the tie will be determined by drawing 2 names from a hat.”

CARRIED

Garry Wilson drew: Chris Reeds, (Town of Trochu) and Dennis Kuiken, (Village of Acme).

The Board of Directors for 2021-2022 consists of Crystal Sereda (Town of Drumheller), Kyle Olsen (Town of Hanna), John Kimber (Special Areas Board), Dale Norton (County of Paintearth No. 18), Trevor Hittel (Town of Oyen), Chris Reeds, (Town of Trochu), Dennis Kuiken (Village of Acme).

An organizational meeting will take place at the time of the first Board of Directors’ meeting to determine the Chairman and the Vice Chairman of the Board.

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PRMS MINUTES - AGM 2021

11. General Discussion/Questions - None

- 12. Next Meeting –** The next AGM will be held November 2022, however a Special Meeting will be held in the Spring of 2022 at the call of the PRMS Chairman to review the Palliser Regional Enhancement Project results.

13. Adjournment

CEO Devin Diano thanked everyone for attending today's AGM.

MOTION BY: Mary Taylor, Village of Munson

"The November 2021 annual general meeting is adjourned." At 6:15pm.

CARRIED

Kyle Olsen, PRMS Chairman of the Board

Devin Diano, PRMS CEO & Director of Planning

ANNUAL GENERAL MEETING—2022

PRMS BUDGET 2023

PALLISER REGIONAL MUNICIPAL SERVICES - 2023 BUDGET						
Adopted by Board of Directors November 17, 2022						
To be ratified at AGM December 8, 2022						
	2023		2022	2021	2020	
	BUDGET		Budget	Actual	Actual	
REVENUE						
Planning	4020	\$ 85,000	\$ 95,000	\$ 182,495	\$ 65,300	
Special Projects & Other Revenue	4010 4030 4040 4050 4055 4070 4080	\$ 90,000	\$ 30,000	\$ 105,858	\$ 95,565	
Interest	4000-4006	\$ 23,100	\$ 22,000	\$ 20,516	\$ 27,398	
ACP Grant Revenue over Expenditures			\$ 5,000	\$ -	\$ 12,071	
Safety Codes Revenue over Expenditures	4080	\$ 80,000	\$ 75,000	\$ 126,860	\$ 20,514	
Total Revenue		\$ 278,100	\$ 227,000	\$ 435,729	\$ 220,848	
EXPENDITURES						
Employee Salaries & Benefits						
Permanent	5000-001-006 & 5030	\$ 628,335	\$ 534,939	\$ 501,776	\$ 544,407	
Staff Benefits	5100 5110 5130 5135 5150 5170	\$ 125,700	\$ 106,988	\$ 114,440	\$ 132,928	
Subtotal		\$ 754,035	\$ 641,928	\$ 616,216	\$ 677,335	
Other Operating Expenses						
Staff Mileage & Expense	5200	\$ 6,500	\$ 6,000	\$ 822	\$ 2,856	
Staff Education and Conferences	5210	\$ 6,000	\$ 5,100	\$ 350	\$ 268	
Board Meeting Expense	5300 5301 5305	\$ 7,000	\$ 12,000	\$ 4,248	\$ 15,715	
Telephone	5500	\$ 4,290	\$ 3,500	\$ 3,386	\$ 3,770	
General Office Supplies	5510 5520	\$ 3,750	\$ 3,060	\$ 2,334	\$ 4,523	
Postage	5530	\$ 1,840	\$ 1,500	\$ 1,075	\$ 1,358	
Printing, Duplicating & Technical supplies	5540 5550 5560 5600 5610	\$ 6,860	\$ 5,600	\$ 2,725	\$ 4,770	
Computer Equipment/Office Upgrades	5700 5705 5710	\$ 1,230	\$ 1,000	\$ 422	\$ 2,264	
Computer Software and Services	5525	\$ 20,510	\$ 16,745	\$ 28,593	\$ 22,831	
Equipment Rental	5720	\$ 3,800	\$ 3,100	\$ 3,133	\$ 2,953	
Equipment Maintenance & Repairs	5730	\$ -	\$ -	\$ -	\$ -	
Audit/Accounting	5900	\$ 11,240	\$ 10,700	\$ 10,700	\$ 10,700	
Legal Fees	5911	\$ 14,815	\$ 5,000	\$ 3,328	\$ 23,191	
Land Titles Account	5920	\$ 1,050	\$ 1,000	\$ 718	\$ 968	
Bank Charges	5970	\$ 630	\$ 600	\$ 400	\$ 489	
Public Relations & Refreshments	5930	\$ 2,100	\$ 2,000	\$ 176	\$ 579	
Advertising & Staff Recruitment	5940 5950 5980 5991	\$ 5,000	\$ 3,000	\$ 2,976	\$ 10,085	
Consultants	5960 5962	\$ 80,000	\$ 90,000	\$ 46,610	\$ 141,543	
GIS System Maintenance and Hosting	5965	\$ 39,500	\$ 36,468	\$ 36,468	\$ 55,067	
GIS - Technical Equipment	5966	\$ -	\$ -	\$ -	\$ 7,450	
GIS - Data	5967	\$ 5,250	\$ 5,000	\$ 4,189	\$ 4,277	
Subtotal		\$ 221,365	\$ 211,373	\$ 152,653	\$ 315,657	
Building & Land Expenses						
Utilities	5410					
Maintenance - Custodian	5420	\$ 31,500	\$ 30,000	\$ 23,771	\$ 24,366	
Building Repairs & Maintenance	5425			\$ -		
Risk Management Insurance	5430	\$ 15,750	\$ 15,000	\$ 14,529	\$ 13,448	
Land Taxes	5440	\$ 8,400	\$ 8,000	\$ 7,989	\$ 7,821	
Vehicle maintenance/lease/purchase	5435 5980	\$ 1,050	\$ 1,000	\$ 1,006	\$ 2,201	
Subtotal		\$ 56,700	\$ 54,000	\$ 47,295	\$ 47,836	
Total Expenditures		\$ 1,032,100	\$ 907,301	\$ 816,164	\$ 1,040,828	
REVENUE OVER EXPENDITURES (+/-)		\$ (754,000.00)	\$ (680,300.72)	\$ (380,435.00)	\$ (819,980.00)	
2023 REQUISITIONS						
TRANSFER FROM SURPLUS		\$ 611,400	\$ 541,380	\$ 525,611	\$ 510,302	
TOTAL		\$ 142,600	\$ 138,921	\$ 0	\$ 309,678	
		\$ 0	\$ 0	\$ 145,176	\$ 0	

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Adopted by the Board of Directors November 17, 2022 To be ratified at December 8, 2022 AGM

PRMS REQUISITION 2023-2025

Member	2022 Requisition	2023 Requisition 33%	2024 Requisition 66%	2025 Requisition 100%
Special Areas	186,154	200,100	214,000	228,372
County Paintearth	48,248	55,400	62,600	70,000
Starland County	41,478	47,600	53,700	60,000
M.D. of Acadia	6,622	9,400	12,200	15,000
Drumheller	118,527	120,900	123,200	125,628
Hanna	33,614	39,000	44,400	50,000
Trochu	13,142	17,100	21,000	25,000
Oyen	12,535	16,600	20,800	25,000
Castor	11,286	14,200	17,000	20,000
Coronation	11,230	14,100	17,000	20,000
Linden	9,453	11,300	13,100	15,000
Consort	8,300	10,500	12,700	15,000
Acme	7,991	10,300	12,600	15,000
Carbon	6,580	7,700	8,800	10,000
Standard	5,266	6,800	8,400	10,000
Rockyford	4,113	6,100	8,000	10,000
Morrin	2,736	3,500	4,200	5,000
Munson	2,644	3,400	4,200	5,000
Veteran	2,364	3,200	4,100	5,000
Delia	2,229	3,100	4,100	5,000
Hussar	2,047	3,000	4,000	5,000
Empress	1,773	2,800	3,900	5,000
Youngstown	1,749	2,800	3,900	5,000
Halkirk	1,296	2,500	3,700	5,000
Requisition Collected	541,379	611,400	681,600	754,000
Annual Shortfall		142,600	72,400	-
Total Draw on Reserves			215,000	

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Planning Department Report

Over the past year PRMS has been working hard to start and complete many statutory plans and land use bylaws. With Devin's work primarily being focused this year on the new PRMS Strategic Plan and funding structure, the new Senior Planner (Tracy Woitenko) - who started with PRMS in June - has been focused on the plan and bylaw reviews and updates. Tracy has been focusing on the plans and bylaws for the villages and towns, with PRMS contract planner Jonathan Schmidt primarily working with the counties.

Municipal Development Plans (MDP)

PRMS has worked on several MDPs which are now in various stages of completion. It is anticipated that these projects will carry over into the spring of 2023 before they are ready for adoption. PRMS is focusing on improving how growth and phasing of growth can be accommodated into the long-term planning considering current municipality infrastructure conditions and financing. Improving methods of public communications and engagement on these projects is also a key focus.

Land Use Bylaws (LUB)

This year's LUB updates have been focused to ensure that bylaws meet the requirements of the modernized Municipal Government Act and do not go beyond the jurisdiction of a planning bylaw. Further, PRMS staff have been working to review and update all general land use regulations, uses and definitions through all LUBs. PRMS has identified a number of items related to the LUB reviews which the new Development Advisor will find to be key for implementation, such as ensuring the complete application and other forms and notices meet these new requirements.

PRMS has processed several LUB amendment applications this year, including applications for the Town of Hanna, Village of Morrin, Village of Rockyford and Special Areas Board. Three additional applications were commenced but were subsequently withdrawn by Administration before going to first reading. PRMS is focusing on improving the information provided to a Council in making these decisions in the form of Council reports (requests for decision) at each reading. This also ensures the information on a proposed Land Use Bylaw amendment is available to the public in the Council agenda packages, which increases communication and transparency in municipal decision-making processes.

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Planning Department Report (cont.)

Fee For Service (FFS) Projects

PRMS worked on three fee for service Area Structure Plans (ASPS) in 2022. The Sheerness Industrial Park ASP was completed with Special Areas Board and adopted in spring of 2022. The North-East ASP was started with the Town of Oyen at the beginning of 2022 and is nearing its completion. More recently, PRMS has been engaged by the Village of Linden for an ASP for the north portion of the Village. The ASP is currently in its early stages with a Terms of Reference being prepared and reviewed. The ASP will involve a number of landowners in the Village, and a working group will be formed by the end of the year to guide the process into 2023 for completion.

Municipality	2022 Current Projects
Coronation	MDP – In progress. Conducting Council workshops and community engagement through Oct 2022-January 2023.
Carbon	MDP – In progress. Working with Village Administration to prepare a draft MDP before year's end. Public consultation and adoption planned spring 2023.
Linden	MDP – In progress. Working to prepare a draft MDP before year's end. Public consultation and adoption planned spring 2023.
Acadia	LUB- Draft sections under review with Administration.
Halkirk	LUB – New LUB provided to Village Administration in October for adoption.
Hanna	LUB – In progress. Draft LUB provided to Administration in September for review. Meeting with Town Administration to finalize mapping prior to year end. Final draft anticipated early 2023, with public engagement and adoption occurring in spring of 2023.
Linden	LUB – In progress. Rough draft of LUB ready for finalizing once MDP direction complete. Public consultation and adoption planned spring 2023.
Trochu	LUB – In progress. Rough draft of LUB ready. Trochu has obtained grant funding through the Rural Development Network (RDN) to conduct review of Town planning documents and additional public engagement for the Village. LUB work will commence again spring 2023 with results from the RDN review and public engagement reports.
Starland County	LUB – Draft Complete. Public engagement and council process anticipated February-April
Special Areas Board	LUO- Draft complete and under review with Special Areas staff. Public engagement and board adoption anticipated February-April

ANNUAL GENERAL MEETING—2022

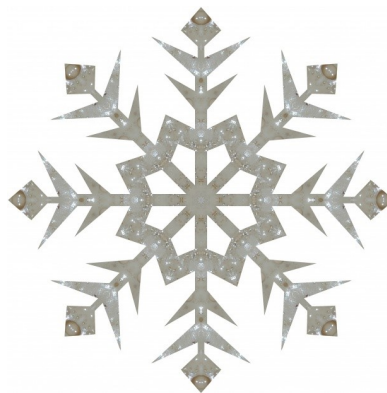
Planning Department Report (cont.)

2023 Projects

Pending the adoption of the 2022-2027 Strategic Plan and funding structure at the 2022 AGM, PRMS will be reviewing the planning project schedule based on the newly proposed structure - 1 major project every 3 years per municipality (every 5 years for small villages).

Several projects are anticipated for 2023, with additional projects to be determined. All municipalities that are scheduled for a 2023 project will be notified prior to the New Year. The full planning project schedule will be sent out in early 2023.

Municipality	2023 Anticipated Projects
Standard	Land Use Bylaw
Trochu	Municipal Development Plan
Carbon	Land Use Bylaw
Consort	Municipal Development Plan
Delia	Any Project (LUB Recommended)



ANNUAL GENERAL MEETING—2022



Subdivision Activity Report

The subdivision activity this year is comparable to the previous three years. The applications are just slightly below the yearly total of last year which was 40 and there is still a month left. There have been a few subdivision application inquiries made in recent days and may result in additional applications before the year end. Of the applications made this year, none of them were of the scale of the Drumheller multi-lot application of last year. However at 68 lots being created so far this year, the numbers are above the previous average of 2017 to 2020. While most years there is generally a pattern of the activity through the year, this year showed a considerable slow down of the application submission in late spring, early summer.

Table 1 - “Subdivision Applications by Municipality” shows the total yearly subdivision activity for the previous 7 (seven) years of 2015 to 2021 inclusive. The last column shows the total applications to the end of November of this current year, 2022. The numbers inside the brackets indicate the numbers of parcels or lots while the numbers in front represent the number of applications per municipality. To date PRMS has received 37. Of these applications there will be 68 lots or parcels created, down 171 lots that were created by the end of last year, which was of course unusual. Once the year is completed, the total number of applications will likely be comparable with the total in the year 2015 which had 70 applications. This would put this year in third place over the last eight (8) years for the number of lots created.

Table 2 shows the “break-down” of rural/ urban subdivision applications and parcels created in both numbers and percentages over the last eight (8) years. This year’s 25 rural applications, like the past four years, are at or below the 8-year average of 30. The 12 urban applications made so far this year are just below the eight-year average of 13. When considering the lots being created this year; 37 rural lots is just above the 8-yr average of 36 and the 31-urban lots created is 37% lower than the average 49. Therefore, the rural applications make up nearly 68 % of the applications and 54 % of the lots created.

Table 3 - “Number of Lots per Classification by Municipality” is a breakdown of the types of subdivisions being applied for, showing the number of parcels created per municipality by classification. Farmstead Separation type parcels (21) are the most being created this year, closely followed by Urban Residential lots (19). The Town of Hanna has a multi-parcel subdivision and Starland County has a multi-lot application within the Hamlet of Craigmyle. The next category with the greatest number of lots created is Industrial lots (14) where Special Area 2 has a multi-lot application in progress. The numbers are then rounded out by Commercial (6), then Public/ Recreational (4) and finally Agricultural creating (1) parcel.

ANNUAL GENERAL MEETING—2022

Subdivision Activity Report (cont.)

Fourteen (14) of the twenty-five (25) or 56% of the communities serviced by Palliser Regional Municipal Services (PRMS) have experienced subdivision activity this year which is the greatest percentage over the previous seven (7) years. See *Table 1 – Subdivision Applications by Municipality*.

- * Within the past year there were no subdivisions appealed to the Subdivision and Development Appeal Board (SDAB) or to the Land and Property Rights Tribunal (LPRT) which replaces the Municipal Government Board (MGB).
- * Three (3) of this past year subdivision applications required a land use amendment as the existing zoning did not permit the subdivision and use as proposed. These were within:
 - Town of Hanna
 - Village of Hussar
 - Village of Morrin
- * 2022 Files – twenty-nine (29) of the thirty-seven (37) files from this year have been reviewed and a decision issued by the Municipal Planning Commission/ Board for a conditional approval
- * 2022 Files – eleven (11) files of the thirty-seven (37) applications have been endorsed (meaning that a survey plan has been submitted to PRMS and the applicant has met all the conditions of approval)
- * 2022 Files – three (3) out of the eleven (11) endorsed files have been registered at land titles as the final process of a subdivision application, the current Survey Plans/ Documents registration time being 70 days
- * 2021 Files – six (6) out of a total 40 files have yet to have a preliminary survey submitted to PRMS to have their conditions of approval verified and to be endorsed. Of these 40 applications, three (3) have been endorsed but have not been registered at the land titles office.

ANNUAL GENERAL MEETING—2022

PALLISER REGIONAL MUNICIPAL SERVICES

Table 1
SUBDIVISION APPLICATIONS BY MUNICIPALITY TO OCTOBER 31
(%) – percentage of total yearly activity in brackets

Municipality	2015	2016	2017	2018	2019	2020	2021	2022
M.D. Acadia	3 (7.4)	3 (7.1)	3 (6.4)	2 (5.4)	2 (6.5)	1 (3.3)	1 (2.7)	2 (6.3)
Acme		1 (2.4)	1 (2.1)				1 (2.7)	1 (3.1)
Carbon	1 (2.4)	1 (2.4)						1 (3.1)
Castor				1 (2.7)				1 (3.1)
Consort		1 (2.4)			1 (3.2)	1 (3.3)		
Coronation					1 (3.2)	1 (3.3)		
Delia								
Drumheller	4 (9.5)	7 (16.7)	4 (8.5)	1 (2.7)	4 (12.9)	3 (10.0)	5 (13.5)	2 (6.3)
Empress					1 (3.2)			
Hanna			2 (4.3)	2 (5.4)	1 (3.2)	1 (3.3)	3 (8.1)	2 (6.3)
Halkirk					2 (6.5)			
Hussar		1 (2.4)				1 (3.3)		1 (3.1)
Linden		1 (2.4)	1 (2.1)	1 (2.7)			2 (5.4)	
Morrin								1 (3.1)
Munson								
Oyen	1 (2.4)			1 (2.7)	1 (3.2)			1 (3.1)
Paintearth	7 (16.7)	3 (7.1)	10 (21.3)	3 (8.1)	2 (6.5)	3 (10.0)	4 (10.8)	3 (9.4)
Rockyford			1 (2.1)			1 (3.3)	1 (2.7)	1 (3.1)
Special Areas	14 (33.3)	5 (11.9)	8 (17.0)	16 (43.2)	8 (25.8)	11 (36.7)	10 (27)	7 (21.9)
Standard			1 (2.1)				2 (5.4)	
Starland	6 (14.3)	9 (21.4)	7 (14.9)	2 (5.4)	3 (9.7)	3 (10.0)	4 (10.8)	2 (6.3)
Trochu				1 (2.7)		1 (3.3)		
Veteran								
Youngstown								
M.D. Provost**	6 (14.3)	10 (23.8)	9 (19.2)	7 (18.9)	5 (16.1)	3 (10.0)	4 (10.8)	7 (21.9)
TOTALS	42	42	47	37	31	30	37	32

** All Totals are to October 31

** Non member Municipality

ANNUAL GENERAL MEETING—2022

Table 1
SUBDIVISION APPLICATIONS BY MUNICIPALITY *to YEAR END*

Municipality	2015	2016	2017	2018	2019	2020	2021	2022
M.D. Acadia	3(3)	3(3)	3(4)	4(5)	2(2)	2(2)	1(1)	2(4)
Acme		1(4)	1(1)	1(1)			1(2)	1(2)
Carbon	1(2)	1(1)		1(2)				1(1)
Castor				1(2)				1(2)
Consort		2(2)			1(1)	1(1)		
Coronation					1(2)	1(1)		
Delia								
Drumheller	4(5)	7(24)	5(7)	1(2)	5(10)	3(8)	5(163)	2(4)
Empress				1(2)	1(1)			
Hanna			3(14)	2(3)	1(1)	1(1)	3(3)	2(10)
Halkirk					2(5)			
Hussar		1(2)				1(2)		1(2)
Linden		2(2)	1(1)	1(1)			2(3)	
Morrin								1(2)
Munson	1(1)							
Oyen	1(12)	1(1)		1(1)	1(1)			1(2)
Paintearth	7(7)	3(3)	10(10)	3(3)	4(4)	4(4)	5(15)	3(3)
Rockyford		1(1)	1(2)			1(3)	1(7)	1(1)
Special Areas	17(27)	6(7)	8(8)	18(18)	9(9)	13(14)	11(11)	9(18)
Standard			1(1)				2(24)	
Starland	6(6)	9(10)	7(7)	2(2)	4(8)	4(5)	4(4)	5(9)
Trochu				1(2)		1(3)		
Veteran								
Youngstown								
M.D. Provost**	7(7)	12(29)	10(10)	8(8)	5(5)	4(4)	5(6)	7(8)
TOTALS	47(70)	49(89)	50(65)	45(52)	36(49)	36(48)	40(239)	37(68)

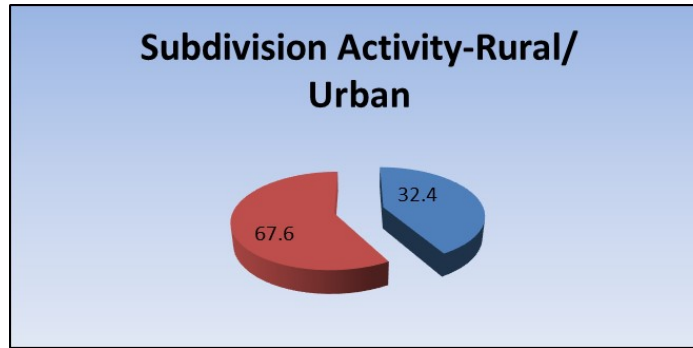
** Non member Municipality

(#) – number of parcels created are shown in the brackets

2022 totals are to November 30; Years 2015 to 2021 totals are to December 31

ANNUAL GENERAL MEETING—2022

TABLE 2 SUBDIVISION ACTIVITY—RURAL/URBAN



Per Application

YEAR	RURAL	URBAN
2022	25 (67.6%)	12 (32.4%)
2021	25 (62.5%)	15 (37.5%)
2020	26 (72.2%)	10 (27.8%)
2019	24 (66.7%)	12 (33.3%)
2018	30 (66.7%)	15 (33.3%)
2017	36 (72.0%)	14 (28.0%)
2016	33 (67.4%)	16 (32.6%)
2015	39 (83.0%)	8 (17.0%)
8 year average	30 (69.8%)	13 (30.2%)

Per Parcel (Lot)

YEAR	RURAL	URBAN
2022	37 (54.4%)	31 (45.6%)
2021	26 (10.9%)	213 (89.1%)
2020	28 (58.3%)	20 (41.7%)
2019	28 (57.1%)	21 (42.9%)
2018	30 (57.7%)	22 (42.3%)
2017	36 (55.4%)	29 (44.6%)
2016	51 (57.3%)	38 (42.7%)
2015	49 (70.0%)	21 (30.0%)
8 year average	36 (52.6%)	49 (47.4%)

** The 2022 totals are to Oct 31, 2022

ANNUAL GENERAL

Table 3
NUMBER OF LOTS PER CLASSIFICATION BY MUNICIPALITY

Municipality	Country Residential	Farmstead Separation	Agricultural	Urban Residential	Industrial	Commercial	Public/ Recreational
M.D. Acadia		4					
Acme						2	
Carbon				1			
Castor					2		
Consort							
Coronation							
Delia							
Drumheller						4	
Empress							
Hanna				9	1		
Halkirk							
Hussar				1			1
Linden							
Morrin							2
Munson							
Oyen				2			
Paintearth		3					
Rockyford				1			
Special Areas	1	5	1		11		
Standard							
Starland		4		5			
Trochu							
Veteran							
Youngstown							
M.D. Provost**	2	5					1
TOTALS	3	21	1	19	14	6	4

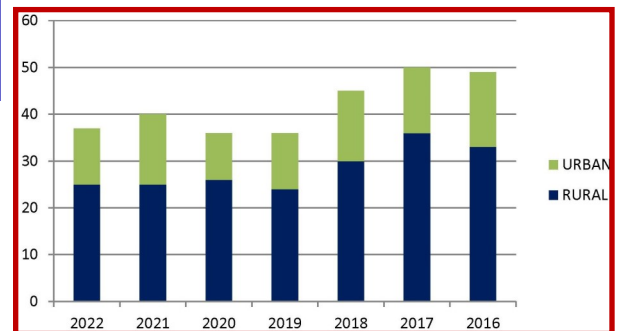
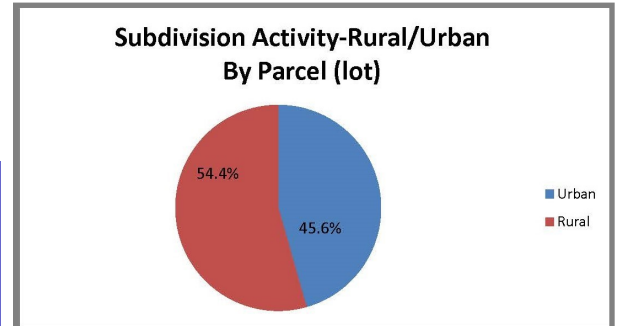
** Non member Municipality

ANNUAL GENERAL MEETING—2022

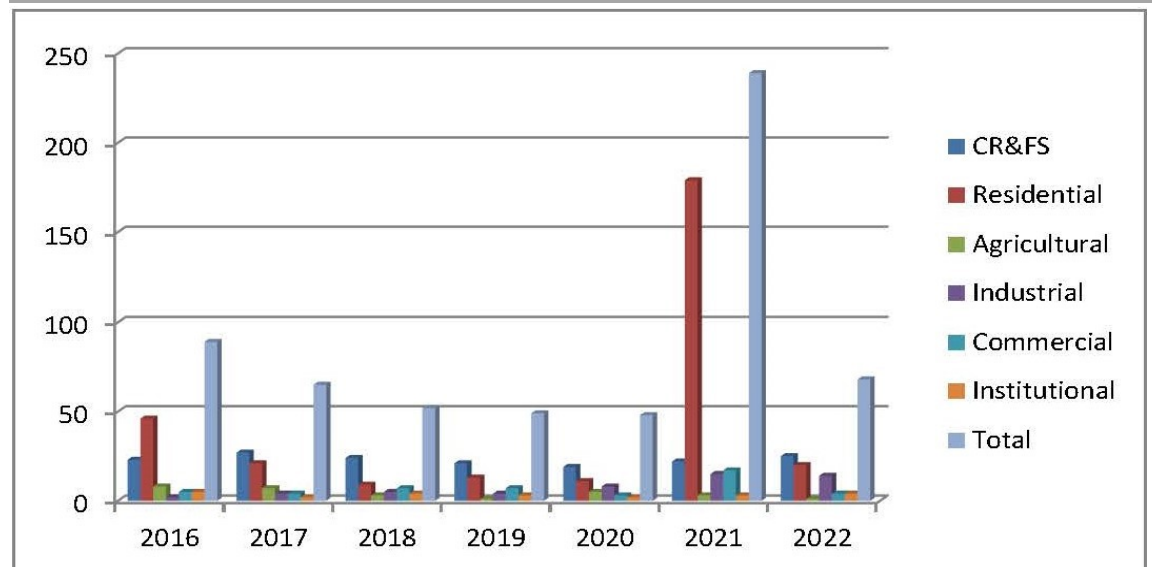
PALLISER REGIONAL MUNICIPAL SERVICES

SUBDIVISION BY TYPE

YEAR	RURAL	URBAN
2022	25	12
2021	25	15
2020	26	10
2019	24	12
2018	30	15
2017	36	14
2016	33	16



	2016	2017	2018	2019	2020	2021	2022
CR&FS	23	27	24	21	19	22	25
Residential	46	21	9	13	11	179	20
Agricultural	8	7	3	1	5	3	1
Industrial	2	4	5	4	8	15	14
Commercial	5	4	7	7	3	17	4
Institutional	5	2	4	3	2	3	4
Total	89	65	52	49	48	239	68



** The 2022 totals are to Oct 31, 2022

ANNUAL GENERAL MEETING—2022



GIS Coordinator Report



2022 was an exciting and busy year for the PRMS GIS department! This year's major initiatives included the FCM grant funded asset management project, advances and improvements to the webmap, and assisting municipalities with updating civic addressing. Through 2022 the PRMS webmap saw a large increase in usage by both municipal staff and the general public.

Webmap Logins	2021	2022	% Change
Public	37,998	42,606	+12.13%
Municipal Staff	4,914	5,850	+19.05%
Total	42,912	48,456	+12.92%

Asset Management:

Eight PRMS member municipalities were the recipients of the FCM Asset Management grant which provided funding that allowed them to make great advancements in their abilities to manage municipal infrastructure. PRMS worked alongside municipalities as they completed tasks including the standardization of their infrastructure data, the scanning and compiling of key infrastructure information and drawings and learning how to track and manage their infrastructure through the PRMS Webmap. Through the FCM project, major advances were made to the PRMS webmap this year including the addition of Asset Management modules to both the mobile and standard version of the Webmap. The funding from this project has advanced the development of the Webmap, giving all members access to the newly developed asset management tools.

Data standardization

A new data schema standard was created so that all members have the same data structure. This has allowed us to develop tools that work across all members saving development costs. Any improvements made by one municipality will be applied to all. It is now feasible to create training resources as they are applicable to all members. Online webmap tutorials will be provided in 2023 to all members where staff can participate in learning exercises and share ideas with other municipalities.

Unique asset ID generator

The backbone of any asset management system is for each asset to have a unique ID. We have created a

ANNUAL GENERAL MEETING—2022

GIS Coordinator Report (cont.)

Document search/ document upload

You can now upload old maps or engineering drawings to the webmap so they can be retrieved using a key word or by searching a specific location. This allows staff to keep valuable documents safe in one location where they can be quickly found and retrieved when needed. Further, this allows the ability to overlay georeferenced infrastructure design documents on the webmap making it easier to add new infrastructure features and information (e.g. water lines, roads etc.).

Field Inspection Form

Each municipality completes regular or annual inspections on certain municipal infrastructure and assets. By using the new field inspection form you can keep record of inspections from year to year with the ability to export and print the reports. The inspection manager can be used to search and review the results of all inspections to see where the most critical repairs are needed.

Mobile Phone Viewing

With the map standardization, the speed of the webmap has greatly improved allowing users to login on their mobile phone to view assets relative to their location for fast easy retrieval of data when working in the field. Editing and mapping still needs to be done on the tablet mobile or web version.

Every member municipality can utilize these asset management tools. Please contact PRMS for training in order to get started.

Asset Management Workshops

PRMS worked alongside Urban Systems to host two in person workshops where member municipalities gathered to learn about asset management. The materials and lessons learned from these workshops can now be taught to any members wanting to advance their asset management practices.

Civic Address Updates

In addition to advances in assessment management and the PRMS Webmap, we have been working with members to update their civic address data which is then uploaded to AMDSP (Alberta Municipal Data Sharing Partnership). From this website, emergency services and many other government and private organizations download your civic, place, and road data. PRMS pays a membership fee to AMDSP on your behalf each year. The webmap is used to facilitate the civic address update. PRMS uploads the civic addresses and then trains administrators to communicate any changes. This is a critical task, if your municipality has not completed your civic address review, please contact PRMS to begin.

Mapping for Planning Documents

Lastly, the GIS department has been working to increase the ability of the Webmap to display important planning and development information. IDP and ASP layers have been added to the webmap. CAO's and development officers can reference these layers when working on planning projects and development permits. As PRMS completes planning documents all important maps will be added to the webmap.

ANNUAL GENERAL MEETING—2022



SAFETY CODE PERMIT ACTIVITY

PERMIT STATISTICS BY DISCIPLINE

2019 TO 2022

MUNICIPALITY	PERMIT STATISTICS BY DISCIPLINE				2022	2021	2020	2019
	2019 TO 2022				JAN - NOV	JAN - DEC	JAN - DEC	JAN - DEC
	ELECTRICAL	GAS	PLUMBING	PRIVATE SEWAGE	Grand Total	Grand Total	Grand Total	Grand Total
ACME	3	2	1		6	13	22	11
CARBON	8	3	1		12	17	4	9
CASTOR	10	4	1		15	18	19	15
CONSORT	9	3	3		15	11	7	25
CORONATION	9	5			14	10	23	22
DELIA	1	1			2	8	9	5
EMPRESS	2	3			5	7	16	11
HALKIRK	4				4	4	3	1
HANNA	30	12	9		51	57	42	39
HUSSAR	2	3	1		6	6	3	6
LINDEN	11	3	3		17	27	11	12
MD ACADIA	13	10			23	28	19	22
MORRIN	2	2	1		5	5	3	10
MUNSON	3				3	6	11	1
OYEN	42	15	1		58	43	74	30
PAINTERTH	33	44	11	9	97	63	107	69
ROCKYFORD	3	2	1		6	6	7	3
SA2	55	35	12	7	109	56	63	76
SA3	79	17	6	3	105	81	102	73
SA4	86	44	6	5	141	94	77	130
STANDARD	8	1	2		11	5	7	17
STARLAND	43	19	8	6	76	52	59	33
TROCHU	12	7	7		26	17	23	15
VETERAN		1			1	2	12	13
YOUNGSTOWN		2			2	11	9	17
Grand Total	468	238	74	30	810	647	732	665
DRUMHELLER	106	44	25	1	176	160	150	198
GRAND TOTAL	574	282	99	31	986	807	882	863

ANNUAL GENERAL MEETING—2022

PALLISER REGIONAL MUNICIPAL SERVICES

BUILDING PERMITS Quarterly

BUILDING PERMIT STATISTICS BY MUNICIPALITY - 2022 PALLISER

UP TO
NOVEMBER
2022

Municipality	Values	Date	Qtr1	Qtr2	Qtr3	Qtr4	Grand Total
ACME	PERMITS ISSUED			1	4	2	7
	CONSTRUCTION VALUE			\$20,000	\$26,400	\$88,000	\$134,400
CARBON	PERMITS ISSUED			1	5		6
	CONSTRUCTION VALUE			\$214,500	\$604,000		\$818,500
CASTOR	PERMITS ISSUED			1	3		4
	CONSTRUCTION VALUE			\$24,000	\$761,000		\$785,000
CONSORT	PERMITS ISSUED				1	2	3
	CONSTRUCTION VALUE				\$20,000	\$530,000	\$550,000
CORONATION	PERMITS ISSUED	1		3		1	5
	CONSTRUCTION VALUE	\$15,000		\$43,000		\$1,000	\$59,000
DELIA	PERMITS ISSUED	1			1		2
	CONSTRUCTION VALUE	\$174,000			\$35,000		\$209,000
EMPRESS	PERMITS ISSUED	1					1
	CONSTRUCTION VALUE	\$200,000					\$200,000
HANNA	PERMITS ISSUED	1		4	6	5	16
	CONSTRUCTION VALUE	\$500		\$607,995	\$943,500	\$64,100	\$1,616,095
HUSSAR	PERMITS ISSUED			1	1		2
	CONSTRUCTION VALUE			\$13,410	\$4,500		\$17,910
LINDEN	PERMITS ISSUED	2		4	2	1	9
	CONSTRUCTION VALUE	\$52,000		\$127,500	\$75,000	\$20,000	\$274,500
MD ACADIA	PERMITS ISSUED	1		1		1	3
	CONSTRUCTION VALUE	\$18,500		\$30,000		\$1,000,000	\$1,048,500
OYEN	PERMITS ISSUED	4		6	6		16
	CONSTRUCTION VALUE	\$72,250		\$229,210	\$302,500		\$603,960
PAINTEARTH	PERMITS ISSUED	3		14	18	2	37
	CONSTRUCTION VALUE	\$970,000		\$3,157,751	\$1,520,574	\$14,574	\$5,662,899
ROCKYFORD	PERMITS ISSUED				3	2	5
	CONSTRUCTION VALUE				\$16,500	\$43,000	\$59,500
SA2	PERMITS ISSUED	22		25	11	3	61
	CONSTRUCTION VALUE	\$911,185		\$3,648,682	\$2,974,819	\$1,625,390	\$9,160,076
SA3	PERMITS ISSUED	2		6	2	3	13
	CONSTRUCTION VALUE	\$815,000		\$4,839,000	\$1,378,000	\$38,500	\$7,070,500
SA4	PERMITS ISSUED	22		5	4	2	33
	CONSTRUCTION VALUE	\$702,409		\$1,283,800	\$96,750	\$533,666	\$2,616,625
STANDARD	PERMITS ISSUED	3		1		2	6
	CONSTRUCTION VALUE	\$35,031		\$50,000		\$23,500	\$108,531
STARLAND	PERMITS ISSUED	2		13	4	2	21
	CONSTRUCTION VALUE	\$555,000		\$4,000,242	\$209,699	\$210,000	\$4,974,941
TROCHU	PERMITS ISSUED	2		6	1		9
	CONSTRUCTION VALUE	\$146,500		\$325,220	\$135,000		\$606,720
YOUNGSTOWN	PERMITS ISSUED	1					1
	CONSTRUCTION VALUE	\$10,000					\$10,000
Total PERMITS ISSUED		68		92	72	28	260
Total CONSTRUCTION VALUE		\$4,677,375		\$18,614,311	\$9,103,242	\$4,191,730	\$36,586,657
DRUMHELLER	PERMITS ISSUED	20		28	46	17	111
	CONSTRUCTION VALUE	\$1,271,860		\$2,872,800	\$2,314,359	\$4,284,319	\$10,743,338
GRAND TOTAL PERMITS ISSUED		88		120	118	45	371
GRAND TOTAL CONSTRUCTION VALUE		\$5,949,235		\$21,487,111	\$11,417,600	\$8,476,049	\$47,329,995

ANNUAL GENERAL MEETING—2022

PALLISER REGIONAL MUNICIPAL SERVICES

BUILDING PERMITS Construction Value

CONSTRUCTION VALUE OVER \$500,000

CASTOR	MODULAR ADDITION TO SCHOOL	\$697,000.00
DRUMHELLER	HOSPITAL - DEMOLITION	\$750,000.00
DRUMHELLER	BOTTLE DEPOT	\$900,000.00
DRUMHELLER	LODGE ADDITION	\$4,000,000.00
HANNA	DUPLEX WITH ATTACHED GARAGES	\$540,000.00
HANNA	DUPLEX WITH ATTACHED GARAGES	\$540,000.00
MD ACADIA	SLAUGHTER HOUSE, STORAGE, MISC	\$1,000,000.00
PAINTEARTH	CONTROL BUILDING	\$600,000.00
PAINTEARTH	STORAGE BUILDING	\$1,250,000.00
PAINTEARTH	STORAGE BUILDING	\$1,250,000.00
SA2	SFD ON FINISHED BASEMENT	\$550,000.00
SA2	MODULAR HOME	\$561,319.00
SA2	O & M BUILDING	\$602,200.00
SA2	SFD ON DEVELOPED BASEMENT	\$650,000.00
SA2	CONTROL BUILDING	\$800,000.00
SA2	O & M BUILDING	\$1,500,000.00
SA2	SHOP, OFFICE, STORAGE	\$1,500,000.00
SA3	SFD WITH AGRICULTURAL SHOP	\$500,000.00
SA3	O & M BUILDING	\$1,358,000.00
SA3	SFD ON BASEMENT	\$1,400,000.00
SA3	O & M BUILDING WITH OFFICE	\$1,454,000.00
SA3	CHURCH, KITCHEN, DINING, MISC	\$1,500,000.00
SA4	FARM OFFICE	\$530,000.00
SA4	SFD ON BASEMENT	\$580,000.00
SA4	SFD ON BASEMENT	\$590,409.00
STARLAND	MODULAR ON CRAWL SPACE	\$525,000.00
STARLAND	SEED CLEANING PLANT	\$2,608,000.00

ANNUAL GENERAL MEETING—2022

PALLISER REGIONAL MUNICIPAL SERVICES

BUILDING PERMIT STATISTICS BY CATEGORY - 2022

PALLISER

Category	Values	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Grand Total
COMMERCIAL	PERMITS ISSUED	1	2	3	7	12	4	2	4	10	3	8	62
	CONSTRUCTION VALUE	\$3,500	\$330,000	\$23,500	\$162,495	\$5,315,017	\$120,720	\$154,000	\$465,250	\$68,120	\$1,135,866	\$246,500	\$8,024,968
INDUSTRIAL	PERMITS ISSUED	8	40	6	7	20	3	1	1	1	1	1	87
	CONSTRUCTION VALUE	\$217,500	\$1,597,935	\$2,605,933	\$1,576,875	\$1,509,000	\$1,533,000	\$80,000	\$300,000	\$473,190			\$9,893,433
INSTITUTIONAL	PERMITS ISSUED	1								2			3
	CONSTRUCTION VALUE	\$174,000							\$1,047,000				\$1,221,000
MULTI-FAMILY	PERMITS ISSUED					2		1					3
	CONSTRUCTION VALUE					\$80,000	\$225,000						\$805,000
RESIDENTIAL	PERMITS ISSUED	3	4	6	10	12	13	14	17	10	9	7	105
	CONSTRUCTION VALUE	\$201,500	\$607,031	\$1,522,409	\$1,133,777	\$4,257,994	\$1,127,500	\$2,351,273	\$2,649,599	\$455,000	\$2,061,074	\$275,100	\$16,642,256
Total PERMITS ISSUED		5	14	49	23	33	36	21	30	21	13	15	260
Total CONSTRUCTION VALUE		\$379,000	\$1,154,531	\$3,143,844	\$3,902,206	\$11,729,885	\$2,982,220	\$4,038,273	\$4,241,849	\$823,120	\$3,670,130	\$521,600	\$36,586,657

DRUMHELLER

Category	Values	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Grand Total
COMMERCIAL	PERMITS ISSUED	1	1	4	1	4	5	4	4	10	2	1	35
	CONSTRUCTION VALUE	\$130,000	\$12,500	\$428,000	\$25,000	\$590,000	\$1,158,000	\$412,000	\$448,630	\$258,803	\$1,500	\$11,000	\$3,475,433
INDUSTRIAL	PERMITS ISSUED												
	CONSTRUCTION VALUE												
INSTITUTIONAL	PERMITS ISSUED												
	CONSTRUCTION VALUE												
RESIDENTIAL	PERMITS ISSUED	5	5	2	6	5	6	10	10	12	6	11	70
	CONSTRUCTION VALUE	\$266,865	\$310,495	\$29,000	\$151,000	\$112,300	\$86,500	\$369,192	\$390,169	\$342,565	\$243,819	\$28,000	\$2,329,906
Total PERMITS ISSUED		6	6	8	7	9	12	15	15	23	8	13	111
Total CONSTRUCTION VALUE		\$396,865	\$322,995	\$552,000	\$176,000	\$702,300	\$1,994,500	\$789,192	\$923,799	\$601,368	\$4,245,319	\$39,000	\$10,743,338

GRAND TOTAL VALUE - November 2022

Category	Values	PALLISER Total	DRUMHELLER Total	GRAND TOTAL
COMMERCIAL	PERMITS ISSUED	62	35	97
	CONSTRUCTION VALUE	\$8,024,968	\$3,475,433	\$11,500,401
INDUSTRIAL	PERMITS ISSUED	87	2	89
	CONSTRUCTION VALUE	\$9,893,433	\$95,000	\$9,988,433
INSTITUTIONAL	PERMITS ISSUED	3	4	7
	CONSTRUCTION VALUE	\$1,221,000	\$4,843,000	\$6,064,000
MULTI-FAMILY	PERMITS ISSUED	3	0	3
	CONSTRUCTION VALUE	\$805,000	\$0	\$805,000
RESIDENTIAL	PERMITS ISSUED	105	70	175
	CONSTRUCTION VALUE	\$16,642,256	\$2,329,906	\$18,972,162
Total PERMITS ISSUED		260	111	371
Total CONSTRUCTION VALUE		\$36,586,657	\$10,743,338	\$47,329,995.42

ANNUAL GENERAL MEETING—2022

PALLISER REGIONAL MUNICIPAL SERVICES

BUILDING PERMITS 2021

BUILDING PERMIT STATISTICS BY CATEGORY - 2021

PALLISER

Category	Values	Months												Grand Total
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct			
COMM/RESIDENTIAL	PERMITS ISSUED			1										1
	CONSTRUCTION VALUE		\$16,500											\$16,500
COMMERCIAL	PERMITS ISSUED		2	5	1	5	5	4	5	6	5	13	51	
	CONSTRUCTION VALUE	\$180,000	\$205,000	\$252,000	\$2,063,142	\$961,477	\$124,691	\$106,500	\$1,564,500	\$793,000	\$204,786	\$6,455,096		
INDUSTRIAL	PERMITS ISSUED			1	1	1	1	1		1	4	8		
	CONSTRUCTION VALUE			\$6,400	\$650,000		\$1,210		\$50,000	\$36,710		\$744,320		
INSTITUTIONAL	PERMITS ISSUED	1			2	2	2	1			2	2	12	
	CONSTRUCTION VALUE	\$6,000		\$137,000	\$148,344	\$340,396	\$10,500			\$98,452	\$10,337,138	\$11,017,830		
MULTI-FAMILY	PERMITS ISSUED			2									2	
	CONSTRUCTION VALUE			\$146,000									\$146,000	
RESIDENTIAL	PERMITS ISSUED	10	10	8	17	21	25	13	14	13	15	12	148	
	CONSTRUCTION VALUE	\$624,970	\$177,020	\$1,478,250	\$3,476,006	\$6,733,500	\$1,194,300	\$784,950	\$2,613,000	\$1,478,486	\$660,158	\$19,220,640		
Total PERMITS ISSUED		13	13	14	23	29	32	19	19	20	26	27	222	
Total CONSTRUCTION VALUE		\$810,970	\$398,520	\$2,019,650	\$6,337,492	\$8,035,373	\$1,330,701	\$891,450	\$4,227,500	\$2,346,648	\$11,202,082	\$37,600,386		

DRUMHELLER

Category	Values	Months												Grand Total
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct			
COMMERCIAL	PERMITS ISSUED			2	4	1	2	2	4	1	4	4	27	
	CONSTRUCTION VALUE	\$56,000	\$79,500	\$118,450	\$50,000	\$190,000	\$9,500	\$461,000	\$80,000	\$181,224	\$176,622	\$1,402,296		
INSTITUTIONAL	PERMITS ISSUED	1	1						1		1	4		
	CONSTRUCTION VALUE	\$497,000	\$6,000					\$291,040		\$329,500		\$1,123,540		
RESIDENTIAL	PERMITS ISSUED	3	3	1	5	4	6	10	7	3	4	43		
	CONSTRUCTION VALUE	\$274,000	\$200	\$182,000	\$446,353	\$410,400	\$348,150	\$843,206	\$35,400	\$59,000	\$2,598,709			
Total PERMITS ISSUED		7	7	4	9	5	8	12	5	8	8	74		
Total CONSTRUCTION VALUE		\$827,000	\$85,700	\$300,450	\$496,353	\$600,400	\$357,650	\$752,040	\$923,206	\$546,124	\$235,622	\$5,124,545		

ANNUAL GENERAL MEETING—2022

PALLISER REGIONAL MUNICIPAL SERVICES

BUILDING PERMITS 2020

BUILDING PERMIT STATISTICS BY CATEGORY - 2020

PALLISER

Category	Values	Months												Grand Total
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct			
COMMERCIAL	PERMITS ISSUED				3	3	4	4	3	2	1	7	27	
	CONSTRUCTION VALUE			\$141,792	\$173,000	\$368,800	\$285,300	\$100,000	\$64,532	\$13,000	\$197,500	\$1,343,924		
INDUSTRIAL	PERMITS ISSUED	1								1		7	9	
	CONSTRUCTION VALUE	\$56,000							\$3,270		\$131,687	\$190,957		
INSTITUTIONAL	PERMITS ISSUED	1	1	1	2	1	1			1		6	6	
	CONSTRUCTION VALUE	\$8,500,000	\$6,600	\$199,600	\$500				\$62,743			\$8,769,443		
OIL & GAS	PERMITS ISSUED	1	1				4					6	6	
	CONSTRUCTION VALUE	\$5,220	\$15,000				\$2,859,640					\$2,879,860		
RESIDENTIAL	PERMITS ISSUED	3	3	11	6	24	25	19	18	4	11	124	124	
	CONSTRUCTION VALUE	\$716,000	\$410,000	\$1,509,920	\$714,004	\$3,041,560	\$1,060,509	\$805,675	\$1,209,000	\$434,000	\$4,118,000	\$14,018,668		
COMM/RESIDENT	PERMITS ISSUED				1							1	2	
	CONSTRUCTION VALUE				\$100,000						\$250,000	\$350,000		
Total PERMITS ISSUED		6	6	5	14	12	29	33	22	22	5	26	174	
Total CONSTRUCTION VALUE		\$9,277,220	\$431,600	\$1,651,712	\$1,186,604	\$3,410,860	\$4,205,449	\$905,675	\$1,339,545	\$447,000	\$4,697,187	\$27,552,852		

DRUMHELLER

Category	Values	Date												Grand Total
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct			
COMMERCIAL	PERMITS ISSUED				1	2	5	2	1	5	2	3	21	
	CONSTRUCTION VALUE		\$14,000	\$11,000	\$20,000	\$3,000	\$5,500	\$114,900	\$180,000	\$98,000	\$446,400			
INSTITUTIONAL	PERMITS ISSUED	1											1	
	CONSTRUCTION VALUE	\$17,500											\$17,500	
RESIDENTIAL	PERMITS ISSUED	2	2	3	10	9	9	8	9	4	6	53		
	CONSTRUCTION VALUE	\$125,388	\$5,100	\$112,500	\$153,520	\$229,996	\$225,970	\$698,831	\$176,100	\$440,334	\$2,167,739			
Total PERMITS ISSUED		3	3	5	15	11	11	9	14	6	9	75		
Total CONSTRUCTION VALUE		\$142,888	\$19,100	\$123,500	\$173,520	\$232,996	\$231,470	\$813,731	\$356,100	\$538,334	\$2,631,639			

ANNUAL GENERAL MEETING—2022

HISTORICAL PERMITS 2011-2022

PALLISER REGIONAL MUNICIPAL SERVICES

