

BUILDING PERMIT SUPPORTING INFORMATION

APPLICATION REQUIREMENTS

Ensure the listed supporting documentation is included with the completed building permit application(s). Delays may occur with regards to the issuance of the building permit should the supporting documents not accompany the application(s). Issuance timeline is 7 to 10 days with all required information, and dependent on permit volume/season.

CONSTRUCTION OF NEW BUILDINGS & ADDITIONS



- National Energy Code for Buildings
- 2 Sets of working drawings / plans. Engineer Seal may be required
- PDF of plans
- Pole Buildings **require** engineering
- Schedules – see next page
- Hydronic Heating Design information and designer certification (if applicable)
- Development Permit
- Site Plan
- Roof Truss Layouts
- Manufactured Floor Joist Layouts
- Payment

CONSTRUCTION OF STORAGE BUILDINGS

- National Energy Code for Buildings (heated building)
- 2 Sets of working drawings / plans. Engineer Seal may be required
- PDF of plans
- Schedules – see next page
- Development Permit
- Site Plan
- Hydronic Heating Design information and designer certification (if applicable)
- Pole Buildings **require** engineering
- Foundation Requirements**
 - 4 foot frost wall and footing
 - Engineered Grade Beam and Pile
 - Concrete Slab is acceptable; 12"x12" thickened edges
 - Concrete Slab over 100 sq meters (1076 sq ft) must be engineered
 - Any other foundation will require structural engineered stamped plan
- Floor Plan(s)
- Elevation View
- Building Cross Section
- Payment
- Roof Truss and Beam Design
- Square Footage

Wall Requirements

FIRE SUPPRESSION UPDATES IN EXISTING BUILDINGS

- 2 Sets of plans / layout of system
- PDF of plans
- Payment
- Electrical permit

PLACEMENT OF MANUFACTURED, MODULAR OR READY TO MOVE BUILDINGS

- Development Permit
- Site Plan
- Floor Plan(s)
- Foundation Plan or Piling Layout
- Square Footage
- Year of Manufacture
- Payment
- Serial number, AMA #, and/or CSA, QAI or Intertek #,

DECKS / COVERED DECKS

- Development Permit
- Site Plan
- Payment
- Floor Layout
- Cross Section view with all dimensions

WOOD STOVES (fireplaces, pellet and coal stoves)

- Floor Plan
- Manufactures installation instructions
- References to certification listing
- Payment

OCCUPANCY (of vacant commercial building or change of use)

- Floor Plan
- Description of type of business
- Payment
- Square footage of building

Require more information regarding building permits or plans required, contact:
Palliser Regional Municipal Services
877-854-3371 ext. 208
permits@palliserservices.ca

BUILDING PERMIT SUPPORTING INFORMATION

Updated Schedules of Professional Involvement - National Building Code (Alberta Edition)

Alberta Municipal Affairs has issued a STANDATA variance recognizing the following updated schedules of professional involvement as an alternative solution to the requirements in Articles 2.4.3.1, 2.4.3.2. and 2.4.4.1. of Division C of the National Building Code – 2019 Alberta Edition (NBC(AE)). These schedules contain major changes to the content, including a different process from what is required by Section 2.4. of Division C of the NBC(AE).

The purpose of the NBC(AE) Schedules is to track the legislated responsibilities of registered architects, licensed interior designers, and professional engineers involved in building projects in Alberta, as defined in the NBC(AE), the Safety Codes Act, the Architects Act, and the Engineering and Geoscience Professions Act.

- [STANDATA Variance 19-BVC-024](#) (Includes Schedules A, B, C-1, C-2, and C-3.)
- [NBC 2019 AE Schedule A STANDATA](#)
- [NBC 2019 AE Schedule B STANDATA](#)
- [NBC 2019 AE Schedule C1 STANDATA](#)
- [NBC 2019 AE Schedule C2 STANDATA](#)
- [NBC 2019 AE Schedule C3 STANDATA](#)

AAA and APEGA have also created a helpful user guide on the schedules of professional involvement that can be found [here](#).

Fire Alarm and Fire Suppression System Verification And Testing Certificates

Alberta Building Code 2014 Interpretations - Standata

<http://www.municipalaffairs.alberta.ca/documents/14-BCI-009-FireAlarmandFireSuppressionSystemVerificationandTestingCertificates.pdf>

NATIONAL ENERGY CODE FOR BUILDINGS COMPLIANCE REPORT

Effective November 1, 2016 the Government of Alberta introduced energy efficiency regulations to be included with building permit applications. This requires the building permit applicant to include a declaration be made that the calculations have been completed in compliance with the new requirements.

Incomplete submissions will be rejected and delays the building permit review process.

Questions or clarifications regarding these requirements can be directed to Alberta Municipal Affairs, Safety Services at 1-866-421-6929 or by email at safety.services@gov.ab.ca