

PRMS BOARD OF DIRECTORS' MEETING MINUTES

Held in the PRMS Boardroom on Wednesday the 16<sup>th</sup> day of April 2025 at 1:00pm.

**Board Members in Attendance**

Kyle Olsen  
Chris Reeds (virtually)  
Mark Landry (virtually)  
Dale Norton (virtually)  
Trevor Hittel (virtually)  
Dennis Kuiken (virtually)  
Crystal Sereda (virtually)

**Representing**

Town of Hanna  
Town of Trochu  
Starland County  
County of Paintearth No. 18  
Town of Oyen  
Village of Acme  
Town of Drumheller

**Board Members Absent**

John Kimber

**Representing**

Special Areas Board

**PRMS Administration**

Kari Bott, Office Manager  
Devin Diano, CEO/Director of Planning (absent due to illness)

**Guest Attendance**

Peter Stone, Ascend LLP

**1. Welcome, Call to Order**

Chairman **Kyle Olsen** called the board meeting to order at 1:02 pm.

**2. Approval of Agenda**

The April 16th, 2025, circulated board meeting agenda was reviewed.

**MOTION BY: Mark Landry**

“The April 16th, 2025, board meeting agenda is approved as circulated.”

**CARRIED**

**3. Approval of Board Meeting Minutes of February 26, 2025**

**MOTION BY: Trevor Hittel**

“The February 26th, 2025, Board Meeting Minutes are adopted as circulated.”

**CARRIED**

**4. New Business**

**2024 Audited Financial Statement – Peter Stone, Ascend LLP**

Peter Stone of Ascend LLP presented the audited 2024 financial statements of operations, fund balances and cash flows for the year ended. The 2024 financial year resulted in \$170,531 revenue over expenditures and a transfer from surplus for a budgeted shortfall was not required. Peter provided additional information in response to board member questions and discussed future TCA allocations.

**MOTION BY: Crystal Sereda**

“The PRMS Board of Directors accepts the 2024 audited Financial Statement by Ascend LLP, as presented by Peter Stone.”

**CARRIED**

**5. Business Update**

**Kyle** provided an update of PRMS office activities and informed the board members that Scott Rawlusk has been hired as a summer planning assistant beginning May 5, 2026. The advertised Planner 1/11 position has had good response and interviews have been set for 5 applicants. The Beiseker council presentation by Devin and Elliot went well and the feedback is that Beiseker is interested in becoming a shareholder member of PRMS again. Devin and Elliot will be attending a future meeting and will potentially receive confirmation at that time.

6. In Camera

Not needed.

7. Next Meeting –

The next board meeting has been set for June 18<sup>th</sup>, 2025 at 12 pm.

8. Adjournment

MOTION BY: Kyle Olsen  
“The Board of Directors’ meeting is hereby adjourned.” at 1:38pm.  
CARRIED

  
Devin Diano, PRMS CEO/Director of Planning  
Kyle Olsen, PRMS Chairman of the Board